

## **PROCEDURE FOR ELECTING BOARD OF SELECTMEN/ TOWN COUNCIL SIGNATORIES**

In accordance with the August 2018 Memorandum of Understanding (MOU) relating to the comprehensive, continuing, and cooperative transportation planning process, the Old Colony Planning Council (OCPC) is authorized to elect the two representatives of Boards of Selectmen/ Town Councils to serve as Signatories on the Old Colony Metropolitan Planning Organization (MPO).

### **TERM OF OFFICE**

Two Board of Selectmen/ Town Council Representatives shall be elected to serve two-year terms.

### **SOLICITATION OF NOMINEES**

Annually, the OCPC shall send notices of vacancies to the Boards of Selectmen/ Town Councils and OCPC Delegates/ Alternates of each of its member communities. The purpose and role of the Old Colony MPO and a description of the election process shall accompany the notice. The Board of Selectmen/ Town Council members will nominate themselves as a candidate for election to the Old Colony MPO. Nominations shall be returned to OCPC.

### **ELECTION OF TOWN COUNCIL/ BOARD OF SELECTMEN REPRESENTATIVES**

Nominations shall be referred to the OCPC for a vote at a regularly scheduled meeting of the Council in accordance with the Open Meeting Law. The nominees will have the opportunity to attend and address the OCPC Board at said meeting.

In voting on Board of Selectmen/ Town Council Representatives for the Old Colony MPO, the Council shall adhere to the following guidelines to ensure geographic balance between the two Chief Elected Official Representatives:

- No more than one representative per town
- One representative from towns with populations of less than 15,000 (Avon, East Bridgewater, Halifax, Hanover, Hanson, Kingston, Plympton, and West Bridgewater)
- One representative from towns with populations greater than 15,000 (Abington, Bridgewater, Duxbury, Easton, Pembroke, Stoughton, and Whitman)

Upon certification of the election results by the Secretary of OCPC, the names, community, and term of office of each elected member shall be forwarded to the other members of the Old Colony MPO. The term of office shall take effect November 1 following the October Election.

### **DESIGNEES**

Members of the Boards of Selectmen/ Town Councils elected to the Old Colony MPO may send a Designee, who is directly responsible and accountable to the community, to a MPO meeting in their place.

### **VACANCIES**

Should a Board of Selectmen/ Town Council position fall vacant between annual elections, any member town may nominate, and the Council may elect, a candidate to fill the vacancy until the following election.