



OLD COLONY  
PLANNING COUNCIL

## Old Colony Planning Council March 30, 2022

6:00 PM

Via ZOOM Conferencing or In Person

<https://zoom.us/join>

Meeting ID: 832 2140 2258 Passcode: 168176

Call in - 1 786 635 1003

Meeting ID: 832 2140 2258 Passcode: 168176

### Agenda

Agenda for Meeting No. 586  
March 30, 2022

Old Colony Planning Council  
70 School Street, Brockton, MA 02301

*The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.*

- |  |  |
|--|--|
| 1. Call to Order, 6:00 PM  | Christine M. Joy, President * <b>accessibility statement</b> |
| 2. Roll Call of Members  | Sandra Wright, Secretary                                     |
| 3. Minutes of February 23, 2022, meeting   | Sandra Wright, Secretary <b>Action needed</b>                |
| 4. Financials February   | Douglas Sylvestre, Treasurer <b>Action needed</b>            |
| 5. Staff Report  | Mary Waldron, Executive Director                             |
| 6. Regional Clearinghouse Environmental Notifications  |  |
| 7. Nominating Committee Report for OCPC Officers: Frank Staffier, Chair                                      | <b>Action needed</b>   |
| 8. Investment Policy Update: Attorney Matthew Feeney, Murphy Hesse Toomey & Lehane, LLP                      |  |
| • Reintroduce Existing Policy and Discuss Potential Next Steps (Chapter 32B, Section 20, and OPEB Fiduciary) |  |
| 9. CEDS Committee Proposed new members: Joanne Zygmunt.  | <b>Action needed</b>   |
| 10. Status of Retirement legislation: Mary Waldron   |  |
| 11. AAA's Mobility Program funding Initiatives: David Klein  | <b>Action needed</b>   |
| 12. Suggestions for Future Meetings Agenda Items.  |  |
| 13. Adjournment. (Council delegate or alternate sitting in for the delegate to make the motion)              |  |

#### Upcoming Meetings:

- Personnel** – Tuesday, April 5 at 5:45 pm
- Finance** – Tuesday, April 26 at 5:45pm
- Council** – Wednesday, April 27 at 6:00pm

## Accessibility Statement and Title VI Nondiscrimination Statement

To be read by the Chair at the start of each meeting:

- “This meeting is accessible to people with disabilities. Microphones or telephones will be used by all speakers. Large-print materials are available upon advance request. If you would like either of these accommodations, please contact Mary Waldron at 508-583-1833 Extension 202.”
- “The Notice of Nondiscrimination Rights and Protections to Beneficiaries with regard to the Federal “Title VI/ Nondiscrimination” Protections and the State Nondiscrimination Protections is posted in this meeting room and is available on the Old Colony Planning Council Website. Please contact Mary Waldron at 508-583-1833 Extension 202 for more information. Thank you.”



OLD COLONY  
PLANNING COUNCIL

**Old Colony Planning Council February 23, 2022**  
***Draft Meeting Minutes***

1. Call to Order at 6pm and reading of the Accessibility Statement
2. Roll Call of Members (**red are in attendance**)

<u>Roll Call</u>	<u>Town</u>	<u>Member</u>	<u>Role</u>
	Abington	<b>Steven Santeusanio</b>	Delegate
	Abington	Alex Hagerty	Alternate
	Avon	<b>Frank Staffier</b>	Delegate
	Avon	<b>John Costa</b>	Alternate
	Bridgewater	<b>Sandra Wright</b>	Delegate
	Brockton	<b>Sydnè Marrow</b>	Delegate
	Brockton	<b>Preston Huckabee</b>	Alternate
	Duxbury	<b>Vacant</b>	
	Duxbury	George Wadsworth	Alternate
	East Bridgewater	<b>Peter Spagone</b>	Delegate
	Easton	Jeanmarie Kent Joyce	Delegate
	Halifax	Ashley A. DiSesa	Delegate
	Hanover	<b>Vacant</b>	Delegate
	Hanson	<b>Antonio M. DeFrias</b>	Delegate
	Hanson	Joe Campbell	Alternate
	Kingston	<b>Valerie Massard</b>	Delegate
	Kingston	Paul Basler	Alternate
	Pembroke	Becky Coletta	Delegate
	Pembroke	<b>Alysha Siciliano-Perry</b>	Alternate
	Plymouth	Lee Hartmann	Delegate
	Plympton	<b>Christine Joy</b>	Delegate
	Stoughton	<b>Doug Sylvestre</b>	Delegate
	Stoughton	Forrest Lindwall	Alternate
	West Bridgewater	<b>Eldon Moreira</b>	Delegate
	Whitman	<b>Fred Gilmetti</b>	Delegate
	Whitman	Dan Salvucci	Alternate
	Delegate At-Large	<b>Vacant</b>	
	<b>Staff</b>	<b>Mary Waldron</b>	<b>Brenda Robinson</b>
		<b>Charlie Kilmer</b>	<b>Laurie Muncy</b>
		<b>Ray Gaurino</b>	<b>Dottie Fulginiti</b>
		<b>Megan Fournier</b>	
	<b>Guests</b>	<b>BU Students (listening in)</b>	

Representative Matthew Muratore from the first Plymouth district provided welcoming remarks and provided an overview of the legislative matters he is working on:

1. Redistricting.

2. The MBTA Communities – multifamily zoning regulations.
3. Continuation of virtual meetings, or allowing for hybrid meetings.
4. Housing planning – regionally, Senator Moran’s roundtable discussions.
5. State budget hearings. Conference Committee in June. Rep. Muratore supports District Local Technical Assistance funding and MassDOT

**Committees and Commissions:**

- Ranking Minority, [Joint Committee on Municipalities and Regional Government](#)
- Ranking Minority, [Joint Committee on Tourism, Arts and Cultural Development](#)
- [House Committee on Ways and Means](#)
- [Joint Committee on Health Care Financing](#)
- [Joint Committee on Ways and Means](#)

BIO <https://malegislature.gov/Legislators/Profile/MJM2/Biography>

Questions ensued.

A legislative committee will be formed and will work with the legislators to discuss legislative priorities.

Working with legislators to have regional/county entities to continue to work remote/hybrid.

OCPC Council members extended their appreciation to the Representative.

Minutes of February 23, 2022 Meeting A motion was made by Frank Staffier and seconded by Sandra Wright.

- Vote was taken, unanimous

Financials:

Doug Sylvestre spoke about how rewarding it is to be Treasurer. He will be stepping down as he is moving out of Stoughton and cannot serve as a delegate. He encouraged members to step up to be the treasurer.

Brenda Robison provided the February Financials.

1 **Statement of Expenditures Report** shows total expenses for the month of \$218,038.35 – Two Hundred Eighteen Thousand, Thirty-Eight Dollars and Thirty-Five Cents.

2 **Cash Position Report** shows Income for the month of \$806,879.37 – Eight Hundred Six Thousand, Eight Hundred Seventy-Nine Dollars and Thirty-Seven Cents.

Disbursements for the month were \$548,137.74 – Five Hundred, Forty-Eight Thousand, One Hundred Thirty-Seven Dollars and Seventy-Four Cents.

The Total cash available at month’s end was \$1,319,474.26 - One Million, Three Hundred, Nineteen Thousand, Four Hundred Seventy-Four dollars and Twenty-Six Cents.

OPEB Account had a **LOSS** of \$20,340.76 – Twenty Thousand, Three Hundred Forty Dollars, and Seventy-Six Cents. Bringing the ending balance in the OPEB account to \$919,598.25 – Nine Hundred Nineteen Thousand, Five Hundred Ninety-Eight Dollars and Twenty-Five Cents.

3 **Budget Resources Report:** Total receipts for the month being \$806,879.37 – Eight Hundred Six Thousand, Eight Hundred Seventy-Nine Dollars and Thirty-Seven Cents - brings the total cumulative receipts in FY22 to \$1,595,644.47 – One Million, Five Hundred Ninety-Five Thousand, Six Hundred Forty-Four Dollars, and Forty-Seven Cents.

4 **AAA Report:** Pass through cumulative billing total recorded was \$2,010,417 – Two Million, Ten Thousand, Four Hundred and Seventeen Dollars. Pass through cumulative receipts were \$1,253,899 – One Million Two Hundred Fifty-Three Thousand, Eight Hundred Ninety-Nine Dollars.

Ombudsman and Admin Funds Cumulative Billings recorded are \$369,592 – Three Hundred Sixty-Nine Thousand, Five Hundred Ninety-Two Dollars. Cumulative Receipts recorded total was \$202,723 – Two Hundred Two Thousand, Seven Hundred Twenty-Three Dollars.

Voluntary Transportation Account: January beginning balance was \$179,616.95 One Hundred Seventy-Nine Thousand, Six Hundred Sixteen Dollars and Ninety-Five Cents. Total Payments to Volunteers in January were \$1,217.29 - One Thousand, Two Hundred Seventeen Dollars and Twenty-Nine Cents. Donations in January was a total of \$35.00. The January ending balance in the fund was \$178,434.66 – One Hundred Seventy-Eight Thousand, Four Hundred Thirty-Four Dollars and Sixty-Six Cents.

5. **ROM January 2022 Statement and Activity:**

Balance at the beginning of the month was \$179,980.46 - One Hundred Seventy-Nine Thousand, Nine Hundred Eighty Dollars and Forty-Six Cents.

January Receipts were: \$5850.00 - Five Thousand, Eight Hundred Fifty Dollars.

Bringing Total ROM FY22 Receipts to \$47,695 – Forty-Seven Thousand, Six Hundred Ninety-Five Dollars.

January Expenses were: \$3513.09 – Three Thousand, Five Hundred Thirteen Dollars and Nine Cents. Bringing total ROM Expenses in FY22 to \$46,041.97 – Forty-Six Thousand, Forty-One Dollars and Ninety-Seven Cents.

The ending balance in January was \$185,677.69 - One Hundred Eighty-Five Thousand, Six Hundred Seventy-Seven Dollars and Sixty-Nine Cents.

6. **Budget Spend-down Report:** Page One Total FY22 Expenditures through the End of January were \$1,199,881 – One Million, One Hundred Ninety-Nine Thousand, Eight Hundred and Eighty-One Dollars.

Our Spent to date Percentage rate at the end of January was 50.67%. The Ideal Percentage in the 7<sup>th</sup> Month of the Fiscal Year would be 58.38% so we continue on a positive trend showing a 7.7% surplus at the end of January.

No changes on Page Two and Page Three.

6. List of January's combined A/P.

A motion made by Steven Santeusano and properly seconded by Frank Staffier Unanimously approved.

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**Bank Report:**

1. Rockland Regular Bank Account had some fraudulent activity. Due to this fact, we will be going live with a Rockland Account Positive Pay account Thursday. It works like this:
  - Every check that we process will be uploaded to the Positive Pay portal
  - All checks presented to this Rockland Account will be examined individually and any discrepancies at all will be flagged, and the check will not be processed. We will be notified immediately of any such discrepancies. The cost for Positive Pay is \$100 per month.

### **Doug Sylvestre – EDA Grant Application Resolve request.**

The Finance Committee voted to support a Resolve that is a requirement to apply to show that there is a cash match. A motion was made by Val Massard and seconded by Doug Sylvestre as submitted ( if any minor changed, the ED was given authorization to make the scribes edits).

**Vote was unanimous.**

### **Staff Report**

Mary Waldron provided an overview of all of the work the staff has been doing - Staff Report.

There were a couple of action items that required Council's attention.

Governor Baker – Act to improve competitiveness and reduce the cost of living H 4361

- Council members voted to support the legislation

A motion was made by Eldon Moreira and properly seconded by Frank Staffier.

**Vote was unanimous**

Dottie Fulginiti talked about the idea behind the research that the BU students are doing.

### **Regional Clearinghouse**

Mary reviewed the new items, Lincoln Street development in West Bridgewater.

Eldon Moreira expressed his concerns.

### **Status on the Retirement Legislation**

MARPA and the State Retirement Board continue to meet to negotiate and discuss.

### **Draft Financial Policy/ OPEB Account Management**

- Attorney Matt Feeney – to present on the draft of a Trust document

### **Personnel Policies – Chair Steven Santeusanio.**

- Staff made suggestions and the Committee reviewed and will be meeting again in April

### **Suggestions for Future Meeting Agenda Items**

- Frank Staffier, Chair of the Nominating Committee. Looking for nominations and a slate of Officers
- Sandra Wright suggested bringing in DA Timothy Cruz to discuss protecting our seniors

### **Adjournment**

Motion made by, Steven Santeusanio and seconded by Frank Staffier

**OLD COLONY PLANNING COUNCIL & ROM  
COMBINED STATEMENT OF EXPENDITURES**

**FEBRUARY 2022**

ADMINISTRATIVE EXPENSE CATEGORY	FY22 / OCPC WORKING BUDGET	FY22 / ROM WORKING BUDGET	TOTAL CURRENT COMBINED MONTHS EXPENDITURES	COMBINED EXPENSES TO DATE	BUDGET BALANCE	CUMMULATIVE EXPENDITURES PREVIOUS MONTHS
ADM PROF FEES: AUDIT & LEGAL	35,000	0	8,970.00	16,470	18,530	7,500
ADMIN BOOKS, DUES, SUBSCR, MEMB	14,500	0	1,177.00	3,128	11,372	1,951
ADMIN ADVERTISING RELATED	7,000	0	250.00	650	6,350	400
AUTO EXPENSES: DIRECT	4,500	0	62.65	63	4,437	
ADMIN EQUIPMENT REPAIR & MAINT	1,000	2,500	802.36	1,322	2,178	520
ADMIN EQUIP PURCHASE	36,000	0	1,725.52	1,726	34,274	
ADMIN EQUIP RENTAL OCPC ONLY	9,702	0	443.52	1,433	8,269	990
ADMIN EQUIP SUPPLIES	1,000	0	0.00	0	1,000	
ROM BUILDING REPAIR & MAINT	0	17,260	780.00	1,065	16,195	285
BUILDING UTILITIES	0	13,500	2,693.40	5,000	8,500	2,307
BUILDING MANAGEMENT	0	7,500	625.00	1,250	6,250	625
FRINGE BENEFITS	195,000	0	6,565.65	79,105	115,895	72,539
INSURANCE ADMIN MISC & ROM BLDG	17,000	6,000	0.00	0	23,000	
BUILDING LOAN - INTEREST EXPENSE ***	0	9,500	4,150.36	4,150	5,350	
BUILDING LOAN - PRINCIPAL ***	0	0	0.00	0	0	
MEETING EXPENSES	10,000	0	623.08	649	9,351	26
MISC EXPENSES (Includes Adm Ser Ch)	96,972	0	180.20	1,034	95,938	854
OFFICE SUPPLIES	15,000	0	2,683.94	3,937	11,063	1,253
PR & OTHER SERVICE CHARGES	6,800	0	290.36	753	6,047	462
PAYROLL TAXES / ER Medicare, SUI	32,000	0	2,961.63	6,175	25,825	3,213
ADMIN PRINTING	2,500	0	0.00	0	2,500	
POSTAGE	1,000	0	56.73	457	543	400
RENTAL EXPENSE	70,200	0	5,850.00	11,700	58,500	5,850
SALARIES / Adjusted Gross PR	1,475,000	0	109,751.34	220,367	1,254,633	110,616
TRAVEL ADMINISTRATIVE	2,500	0	0.00	47	2,453	47
DIRECT EXPENSES: TRAVEL & OTHER	75,000	0	2,975.79	3,735	71,265	760
TELEPHONE/COMMUNICATIONS	18,000	0	110.61	554	17,446	444
OPEB BENEFITS	56,000	0	5,000.00	11,998	44,002	6,998
<b>Column Totals</b>	<b>\$2,181,674</b>	<b>\$56,260</b>	<b>\$158,729.14</b>	<b>376,768</b>	<b>1,861,166</b>	<b>218,038</b>
<b>FULL TOTAL BUDGET</b>	<b>\$2,237,934</b>					

NON-BUDGET ITEMS:	<i>Rounding</i>					
COMMUNITY TRANSIT GRANT (CTG)			0.00			
<b>TOTAL Expense for month</b>			<b>158,729.14</b>			

<b>BALANCING CHECKLIST</b>		
Rockland Regular Checks & Transfers Out: OCPC Total		392,339.85
Rockland Regular Checks: ROM		9,051.12
EFT Payment retirement - Payroll Acct		10,882.82
EFT Payment deferment - Payroll Acct		3,257.52
EFT Payment Benefit Strategies (HSA) - Payroll Acct		707.72
<b>TOTAL DISBURSEMENT</b>		<b>416,239.03</b>
AAA Disbur		-235,665.16
<b>Disbursement Subtotal</b>		<b>180,573.87</b>
Adjustments		
Adjusted Disbursement		180,573.87
PR Transfers		-120,000.00
Total Net Salary (PR Summary)	76,658.94	
Total Liabilities Paid	18,488.03	
ER PR Service Charge	290.36	
<b>Net Payroll</b>	<b>95,437.33</b>	95,437.33
<b>Total Disbursement</b>		<b>156,011.20</b>
Adjusted Liability ER		
3008.30-290.36=2717.94		2,717.94
		<b>158,729.14</b>

401,390.97

Total Gross PR	113,003.33
PR Ser Charge	-290.36
ER Medicare Tax	-1,551.06
ER SUI Tax	-1,410.57
<b>Adjusted Gross PR</b>	<b>109,751.34</b>

<b>REGULAR CHKNG EXP TRACKING TO BAL</b>	
A/P Expenses OCPC	36,674.69
EFT Payroll Transfer	120,000.00
AAA Distribution	235,665.16
<b>TOTAL OCPC Cks &amp; Transfers</b>	<b>392,339.85</b>

Exps ROM Chking Portion	9,051.12
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<b>Total A/P August</b>	<b>401,390.97</b>
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\*\*\* Building Loan principal and interest will be adjusted to actual prior to EOY FY22

**CASH POSITION  
REPORT - FEBRUARY 2022**

**LAST MONTH:  
BALANCES: JAN 2022**

Northeaston Savings Bank CD #7191		\$104,441.29
Northeaston Savings Bank MM #7216		\$101,811.79
Harbor One Savings Account #5073		\$105,385.80
Harbor One Credit Union MM #5040		\$103,399.78
Cash Variance / Audit Adj		\$3,087.71
Rockland Trust Regular Checking #9472	\$310,321.01	
Voluntary Transportation Restricted Funds	\$178,434.66	\$488,755.67
Rockland Trust Savings #9472		\$20,002.43
<b>Rockland Trust OPEB Acct Balance</b>		\$35,000.00
<i>ROM Rockland Account</i>		\$185,677.69
Federal Reserve Treasury Notes #641500		\$115,083.82
Rockland Trust Payroll Account #3849		\$35,398.40
<b>Rockland Tr OPEB / Bal Funds Reseved Against Liab</b>	<i>(30K Annual Reserved Amount)</i>	\$25,000.00
<b>Reconciled Balance at Month End</b>		<b>\$1,323,044.38</b>
<hr/>		
DEC 31, 2021 Balance		\$939,939.01
JAN Activity		LOSS -\$20,340.76
JAN 31, 2022 OPEB Balance		\$919,598.25

**DEPOSITS IN CURRENT MONTH**

MADOT	\$77,646.67
AAA	\$16,389.84
DLTA	\$203,705.00
Bat Ridership	\$8,834.00
TAMOU	\$5,000.00
Cohasset Septic	\$1,800.00
Misc Receipts	\$645.00

**TOTAL INCOME:** \$314,020.51

\$314,020.51  
\$1,637,064.89

Adj 1) Jan PR Paid Feb	-\$33,590.81
Adj 2) Feb PR Paid Mar	\$9,156.92
Adj 3) Misc Acct Adjustments	-\$6.00

**TOTAL INCOME ADJUSTMENTS**      -\$24,439.89      -\$24,439.89

**DISBURSEMENTS CURRENT MONTH**

AAA Disbursements	235,665.16
Fraudulent ck out Feb / in Mar	1,000.00
Misc Adjustments	-194.60
ROM Adj Exp (X-fer Rent Funds)	-5,850.00
OCPC Disb Sub-Total	180,573.87
<b>TOTAL DISBURSEMENTS:</b>	<u>411,194.43</u>

-\$411,194.43  
\$1,201,430.57

Net Payroll	-\$95,437.33
Transferred to Payroll	\$120,000.00

**Cash Available End of Month**      \$1,225,993.24

**CURRENT MONTH:  
BALANCES: FEB 2022**

Northeaston Savings Bank CD #7191		\$104,441.29
Northeaston Savings Bank MM #7216		\$101,811.79
Harbor One Savings Account #5073		\$105,385.80
Harbor One Credit Union MM #5040		\$103,399.78
Cash Variance / Audit Adj		\$3,087.71
Rockland Trust Regular Checking #9472	\$231,899.32	
Voluntary Transportation Restricted Funds	\$177,537.01	\$409,436.33
Rockland Trust Savings #9472		\$20,002.43
<b>Rockland Trust OPEB Acct Balance</b>		\$40,000.00
<i>ROM Rockland Account</i>		\$182,671.17
Federal Reserve Treasury Notes #641500		\$115,083.82
Rockland Trust Payroll Account #3849		\$20,673.12
<b>Rockland Tr OPEB / Bal Funds Reseved Against Liab</b>	<i>(30K Annual Reserved Amount)</i>	\$20,000.00
<b>Reconciled Balance at Month End</b>		<b>\$1,225,993.24</b>
<hr/>		
JAN 31, 2022 Balance		\$919,598.25
FEB Activity		LOSS -\$3,832.90
FEB 28, 2022 OPEB Balance		\$915,765.35



**STATEMENT OF BUDGET RESOURCES OCPC FY22  
REPORTING - FEB 2022**

INCOME FROM PROGRAMS INCLUDED IN THE FY22 BUDGET		FY22 Approved Budget	FY22 Funds Through Aug 2021	Cummulative Balance
Member Assessments		148,414	74,572	73,842
Economic Development Admin				
	EDA CARES	200,000	105,322	94,678
	EDA Standard Year 2 Apr 2020 - Mar 2021	70,000	35,000	35,000
	EDA Standard Year 3 Apr 2021 - Mar 2022			
MA Dept of Business & Technology (New Grant)				0
MA Dept of Energy Resources				
	CTG/Community Transit	30,000		30,000
MA Dept of Transportation (MADOT)				
	MADOT Highway Planning #114676	959,201	227,565	731,636
Executive Office of Elder Affairs				
	AAA Admin Standard	155,341	102,287	53,054
	AAA Admin FFCRA			0
	AAA Admin ARA	181,875		181,875
	AAA Admin CARES			0
	AAA Ombud Standard	116,813		116,813
	AAA Assisted Living Specialist		9,114	-9,114
	AAA Ombud ARPA		16,390	-16,390
	AAA Ombud CARES			0
Department of Housing and Community Development				0
	District Local Technical Assist	202,259	203,705	-1,446
Local Assistance/Contracts				0
	Brockton Area Transit Authority (BAT)	28,000	8,834	19,166
	Green Communities (2075)	15,000		15,000
	Plymouth Climate Change Brochure			0
	REPA Grants (2085)	25,000		25,000
	MVP Bridgewater	18,000		18,000
	MVP Hanson			0
	MVP Halifax			0
	GIS Whitman	1,000		1,000
	T4MA		5,000	-5,000
	Cohasset Septic Program	2,000	1,800	200
	Stoughton Septic Program	2,000		2,000
	Hanson Septic Loan Program	2,000	1,200	800
	Kingston Septic Loan Program	2,000		2,000
	Avon Septic Loan Program	2,000	600	1,400
	Utility Allowances	6,831		6,831
Miscellaneous Income (Includes Interest Income)			11,751	-11,751
<b>BUDGETED INCOME SUB-TOTAL</b>		<b>2,167,734</b>	<b>803,140</b>	<b>1,364,594</b>
<b>PROGRAMMETIC (PASS-THROUGH) FUNDS</b>		<b>FY22 Budget</b>	<b>Received</b>	<b>Cummulative Balance</b>
	Area Agency On Aging (AAA)	500,000	500,000	0
	Elder Lunch Program (AAA)	21,952	31,412	-9,460
	AAA CARES	500,000	84,579	415,421
	AAA ARA	988,594		988,594
	Donations for Voluntary Transportation	10,000	140	9,860
<b>TOTAL</b>		<b>2,020,546</b>	<b>616,132</b>	<b>1,404,414</b>
<b>INCOME RECEIVED IN OCPC FY22 FROM FY21 BILLINGS (through 6/2021)</b>				
Septics (Avon/Hanson)			\$2,400.00	
MVP Whitman			\$29,000.00	
MADOT #112307			\$411,129.92	
Utilities (Halifax/Pembroke)			\$5,916.00	
SEA - Pilot Program			\$35,610.00	
Green Communities			\$5,000.00	
REPA			\$1,337.75	
<b>TOTAL</b>			<b>\$490,393.67</b>	
Cummulative Total Cash Received - FY22		<i>Running Total</i>		
Jul-21	\$109,551.18	\$109,551.18		
Aug-21	\$181,331.68	\$290,882.86		
Sep-21	\$61,488.73	\$352,371.59		
Oct-21	\$82,680.45	\$435,052.04		
Nov-21	\$175,934.01	\$610,986.05		
Dec-21	\$177,779.05	\$788,765.10		
Jan-22	\$806,879.37	\$1,595,644.47		
Feb-22	\$314,020.51	\$1,909,664.98		
Mar-22				

Cross Check Balance - Receipts
\$803,139.74
\$616,131.57
\$490,393.67
\$1,909,664.98

**AAA / AREA AGENCY ON AGING - FY22  
FEBRUARY 2022 REPORT**

AAA FY21 OCTOBER 2020 - SEPTEMBER 2021

AAA FY22 OCTOBER 2021 - SEPTEMBER 2022

<b>PASS THROUGH AAA FUNDS</b>		
	<u>Billings</u>	<u>Receipts</u>
AAA FY21 Pass-Through Standard	\$1,432,257	\$974,751
AAA Pass-Through Standard FY22	\$544,533	\$0
<b>SUB-TOTAL:</b>	<b>\$1,976,790</b>	<b>\$974,751</b>

<b>ADMIN &amp; OMBUDSMAN FUNDS</b>		
	<u>Billings</u>	<u>Receipts</u>
AAA FY21 OMBUDSMAN Standard	\$129,670	\$45,938
AAA FY21 Adm CARES	\$8,268	\$0
Adm ARPA FY22	\$21,787	\$0
AAA FY21 ADM Standard	\$161,925	\$145,606
ADM Standard FY22	\$48,439	
ASSISTED LIVING SPECIALIST FY21-FY22	\$57,433	\$9,114
<b>TOTAL:</b>	<b>\$427,523</b>	<b>\$200,658</b>

TOTAL RECORDED INVOICES	\$2,404,312	
TOTAL RECORDED RECEIPTS		-\$1,175,409
<b>TOTAL CURRENT BALANCE - AAA</b>	<b>\$1,228,903</b>	

<b>VOLUNTEER TRANSPORTATION PROGRAM FUNDS</b>	
Volunteer Transportation Funds Balance End Jan 2022	\$178,434.66
Payments to Volunteers & Misc Adj	-\$917.65
Donations for VTP Program	\$20.00
<b>Volunteer Transportation Funds Balance End Feb2022</b>	<b>\$177,537.01</b>

**Old Colony Planning Council**  
**Regional Operation and Management (ROM), Inc.**  
 July 2021 to June 2022

	6/2021	7/2021	8/2021	9/2021	10/2021	11/2021	12/2021	1/2022	2/2022	3/2022	4/2022	5/2022	6/2022	
<b>End Bal Prior Mo</b>		183,925.46	177,255.50	178,450.91	171,468.70	177,777.17	179,413.61	179,980.46	185,677.69					
<b>INCOME:</b>														Cummulative TOTALS
OCPC RENT		5,850.00	5,850.00	5,850.00	5,850.00	5,850.00	5,850.00	5,850.00	5,850.00					46,800.00
Misc Receipts				6,742.00										6,742.00
<b>MONTHLY TOTAL INCOME</b> →		5,850.00	5,850.00	12,592.00	5,850.00	5,850.00	5,850.00	5,850.00	5,850.00	0.00	0.00	0.00	0.00	53,542.00
<b>EXPENSES:</b>														TOTALS
Misc				1,925.37		180.00								2,105.37
Comcast		560.56	560.56	560.56	558.59	558.59	558.59	587.39	587.39					4,532.23
Eversource			40.78	19.80	19.80	172.49	664.87	890.95	1,273.78					3,082.47
Budge It Drains								285.00						285.00
Mannys Cleaning		390.00	390.00	390.00	390.00	390.00	390.00		780.00					3,120.00
Rockland Loan		2,075.18	2,075.18	2,075.18	2,075.18	2,075.18	2,075.18		4,150.36					16,601.44
National Grid		613.85	537.87	687.62	346.21	348.02	666.86	828.57	832.23					4,861.23
OCPC Building Maint		625.00	625.00	625.00	625.00	625.00	625.00	625.00	625.00					5,000.00
Irving's Home Center					18.78		59.00	76.18						153.96
Pierce Regridgeration								520.00	802.36					
Annual Report - MA AG														
Metro South Chamber							1,834.00							1,834.00
Wright Technology														0.00
Insurance		6,742.00	5,453.00											12,195.00
Adj							0.03							0.03
<b>MONTHLY TOTAL EXPENSES</b> →		11006.59	9682.39	6283.53	4033.56	4349.28	6873.53	3813.09	9051.12	0.00	0.00	0.00	0.00	55,093.09
<b>MONTHLY ADJUSTMENTS (SEE NOTES BELOW)</b>		1513.37	-5027.80	13290.68	-4492.03	-135.72	-1590.38	-3660.32	-194.60					Total Adj -296.80
<b>SUB TOTAL</b>		12,519.96	4,654.59	19,574.21	-458.47	4,213.56	5,283.15	152.77	8,856.52	0.00	0.00	0.00	0.00	
Reconciled Bank Statemnt Bal	183,925.46	177,255.50	178,450.91	171,468.70	177,777.17	179,413.61	179,980.46	185,677.69	182,671.17	0.00	0.00	0.00	0.00	

<b>FY-2021 Account Summaries</b>			
<b>Balance 6/30/2021</b>	183,925.46	<b>Beginning Balance:</b>	183,925.46
Income	53,542.00	FY21 Revenue To Date	53,542.00
Expenditures	-55,093.09	FY21 Expenditures To Date	55,093.09
Adjustments	296.80	<b>Sub-Balance</b>	182,374.37
<b>Current Account Balance</b>	182,671.17	TOTAL Adjustments - See Notes	296.80
		Actual Reconciled Monthly Bank Balance	182,671.17

**NOTES related to Adjustment:**

Notes / Jul 21	0.00	Deposits Outstanding
	3,077.78	Prior Months Pmts Rec in JUL
	-1,564.41	Jul Payments Outstanding
	<u><b>1,513.37</b></u>	<b>TOTAL</b>
Notes / Aug21	0.00	Deposits Outstanding
	1,954.41	Prior Months Pmts Rec in AUG
	-6,982.21	Aug Payments Outstanding
	<u><b>-5,027.80</b></u>	<b>TOTAL</b>
Notes / Sep 21	12,592.00	Deposits Outstanding
	6,982.21	Prior Months Pmts Rec in SEP
	-6,283.53	SEP Payments Outstanding
	<u><b>13,290.68</b></u>	<b>TOTAL</b>
Notes / Oct 21	-6,742.00	Prior Months Dep Rec Oct
	6,283.53	Prior Months Pmts Rec in OCT
	-4,033.56	OCT Payments Outstanding
	<u><b>-4,492.03</b></u>	<b>TOTAL</b>
Notes / Nov 21	4,033.56	Prior Months Pmts Rec in Nov
	-4,169.28	NOV Payments Outstanding
	<u><b>-135.72</b></u>	<b>TOTAL</b>
Notes / Dec 21	4,169.25	Prior Months Pmts Rec in Dec
	-5,759.63	DEC Payments Outstanding
	<u><b>-1,590.38</b></u>	<b>TOTAL</b>
Notes / Jan 22	5,092.77	Prior Months Pmts Rec in Jan
	-5,850.00	Deposit Outstanding JAN
	-2,903.09	JAN Payments Outstanding
	<u><b>-3,660.32</b></u>	<b>TOTAL</b>
Notes / Feb 22	3,493.77	Prior Months Pmts Rec in Feb
	-3,688.37	Feb Payments Outstanding
	<u><b>-194.60</b></u>	<b>TOTAL</b>

**OLD COLONY PLANNING COUNCIL**  
**PROJECTED OPERATING BUDGET FY22**  
 July 1, 2021 - July 31, 2022

**GENERAL ADMINISTRATIVE EXPENDITURES / OCPC & ROM**

Admin Professional Fees: Audit, Legal, etc.	30,791	
Administrative Books, Dues, Subscriptions	11,297	
Advertising	5,149	
Auto Expenses: DIRECT (Van)	4,198	
Building Utilities - ROM		12,737
Building Repairs & Maintenance - ROM		8,672
Building Business Mgmt - ROM		5,000
Equipment Repairs & Maintenance	685	0
Equipment Purchase	10,275	
Equipment Rental / Printer & Postage Machine	5,921	
Equipment Supplies	814	
Fringe Benefits	169,510	
Insurance / Administrative	11,900	5,381
Building Loan Expenses		8,230
Meeting Expenses	3,903	
Miscellaneous Expenses / Additional Funds Available	2,256	
Office Supplies	5,878	
Payroll and Other Service Charges	4,610	
Payroll Taxes	27,086	
Printing	0	
Postage	30	
Rent	70,200	
Salaries	1,305,378	
Travel / Administrative	212	
Direct Travel & Other Direct Exp / Not recovered (Auto Above)	79,402	
Telephone & Internet	19,277	
OPEB Benefits	30,000	
<b>SUB-TOTALS</b>	<b>1,798,771</b>	<b>40,020</b>

**TOTAL ADMIN EXPENSES**

FY21 Final Budget	
CLOSED JUN 30, 2021	
FINAL OCPC FY21	FINAL ROM FY21
30,791	
11,297	
5,149	
4,198	
	12,737
	8,672
	5,000
685	0
10,275	
5,921	
814	
169,510	
11,900	5,381
	8,230
3,903	
2,256	
5,878	
4,610	
27,086	
0	
30	
70,200	
1,305,378	
212	
79,402	
19,277	
30,000	
<b>1,798,771</b>	<b>40,020</b>
<b>1,838,791</b>	

FY22 BUDGET	
Approved JUN 2021	
Projected	Projected
OCPC FY22	ROM FY22
35,000	
14,500	
7,000	
4,500	
	13,500
	17,260
	7,500
1,000	2,500
36,000	
9,702	
1,000	
195,000	
17,000	6,000
	9,500
10,000	
96,972	
15,000	
6,800	
32,000	
2,500	
1,000	
70,200	
1,475,000	
2,500	
75,000	
18,000	
56,000	
<b>2,181,674</b>	<b>56,260</b>
<b>2,237,934</b>	

FY22 CHANGES	
Highlight Changes	
Projected	Projected
OCPC FY22	ROM FY22
35,000	
14,500	
3,000	
3,500	
	19,000
	17,260
	7,500
1,000	2,500
36,000	
9,702	
800	
194,900	
17,000	6,000
	12,000
10,000	
198,072	
16,000	
4,500	
32,000	
8,000	
5,000	
70,200	
1,475,000	
2,500	
75,000	
32,000	
60,000	
<b>2,303,674</b>	<b>64,260</b>
<b>2,367,934</b>	

Actual	Actual
35,000	1
14,500	2
3,000	3
3,500	4
19,000	5
17,260	6
7,500	7
3,500	8
36,000	9
9,702	10
800	11
194,900	12
23,000	13
12,000	14
10,000	15
198,072	16
16,000	17
4,500	18
32,000	19
8,000	20
5,000	21
70,200	22
1,475,000	23
2,500	24
75,000	25
32,000	26
60,000	27
<b>2,367,934</b>	

SPENT at Jan 31, 2022	Balance Remains
Actual	Actual
OCPC & ROM	
FY22	FY22
27,550	7,450
9,830	4,670
725	2,275
874	2,626
14,310	4,690
4,387	12,873
5,000	2,500
1,220	2,280
9,759	26,241
4,864	4,838
-89	889
129,902	64,998
14,457	8,543
7,193	4,807
8,089	1,911
2,651	195,421
12,544	3,456
2,925	1,575
16,781	15,219
4,193	3,807
1,666	3,334
46,800	23,400
869,659	605,342
1,384	1,116
41,045	33,955
15,986	16,014
40,000	20,000
<b>1,293,703</b>	<b>1,074,231</b>
<b>2,367,934</b>	

Actual % Spent To Date
78.71%
67.79%
24.17%
24.97%
75.32%
25.42%
66.67%
34.86%
27.11%
50.13%
11.13%
66.65%
62.86%
59.94%
80.89%
1.34%
78.40%
65.00%
52.44%
52.41%
33.31%
66.67%
58.96%
55.38%
54.73%
49.96%
66.67%
54.63%
Total % Spent
<i>Ideal Spent in Month 8 of 12 = 66.72%</i>

	FY21 Final Budget 6/30/2021		FY22 PROPOSED		FY22 CHANGES	
	OCPC FY21	ROM FY21	Original Proposed Budget		Proposed Budget With Edits	
			OCPC FY22	ROM FY22	OCPC FY22	ROM FY22
<b>INCOME/REVENUE</b>						
OCPC MEMBER COMMUNITY ASSESSMENTS	144,791		148,414		148,414	
ECONOMIC DEVELOPMENT ADMINISTRATION						
Economic Development District	70,000		70,000		70,000	
EDA CARES	200,000		200,000		200,000	
MASSACHUSETTS DEPARTMENT OF TRANSPORTATION						
Highway Planning	982,425		959,201		959,201	
Transit Planning	0					
EXECUTIVE OFFICE OF ELDER AFFAIRS						
AAA Standard Administration	148,723		155,341		155,341	
AAA CARES Administration	88,424		0		0	
AAA FFCRA Administration	10,379		0		0	
AAA ARA (Approx Start Sep 2021)			181,875		181,875	
AAA Ombudsman Standard Program	18,305		116,813		116,813	
AAA Ombudsman CARES Program	8,523		0		0	
AAA Assisted Living Specialist					50,000	
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT						
District Local Technical Assistance	202,000		202,259		202,259	
Brick					50,000	
MASSACHUSETTS DEPARTMENT OF ENERGY RESOURCES (MEPA)						
CTG / Community Transit	30,000		30,000		30,000	
LOCAL ASSISTANCE AND/OR THER CONTRACTS						
BAT / Brockton Area Transit Authority	28,000		28,000		28,000	
REPA	12,000		25,000		25,000	
Plymouth Climate Change	2,000		0		0	
Green Communities			15,000		15,000	
MVP Plymouth	0					
MVP Halifax						
MVP Bridgewater			18,000		18,000	
MVP Whitman						
MVP Hanson	10,000					
SEA Pilot Program						
Easton HPP					30,000	
Avon Septic Program	2,000		2,000		2,000	
Cohasset Septic Program	1,000		2,000		2,000	
Hanson Septic Program	2,000		2,000		2,000	
Kingston Septic Program	1,000		2,000		2,000	
Stoughton Septic Program	2,000		2,000		2,000	
Area Utilities	6,700		6,831		6,831	
GIS Whitman	1,000		1,000		1,000	
MISCELLANEOUS INCOME	6,000					
ROM Income / Rent offset OCPC Expense		70,200		70,200		70,200
SUB-TOTAL INCOME	1,977,270	70,200	2,167,734	70,200	2,297,734	70,200
	2,047,470		2,237,934		2,367,934	

INC less EXP = OCPC OPERATING SURPLUS / (DEFICIT)

Miscellaneous/Surplus = \$198,072 at FEB 28, 2022

<b>PROGRAMMETIC (PASS-THROUGH) FUNDS</b>	
Area Agency on Aging (AAA)	
AAA Cares	
AAA FFCRA	
AAA Elder Lunch (AAA)	
AAA ARA	
Donations for Voluntary Transportation	
<b>SUB-TOTAL PASS-THROUGH FUNDS</b>	

<b>FY21 EOY - 6/30/2021</b>
1,296,014
795,817
183,652
21,952
10,000
<b>2,307,435</b>

<b>Pass-thru Posted In FY21</b>
476,148
687,227
49,921
54
<b>1,213,350</b>

<b>FY22 PROPOSED</b>
500,000
500,000
0
21,952
988,594
10,000
<b>2,020,546</b>

<b>FY22 CHANGES</b>
1,369,933
500,000
0
21,952
988,594
10,000
<b>2,890,479</b>

Combined AP - February 2022

Date	Num	Name	Memo	Amount
02/22/2022	2717	Eversource	Adm Utilities Bill Date 02/08/2022	-1,273.78
02/22/2022	2718	Mannys Cleaning	Adm Bldg Maint	-780.00
02/22/2022	2719	Old Colony Planning Council	Adm Bldg Mgmt Feb 22	-625.00
02/22/2022	2720	Pierce Refrigeration, Inc	Adm Equip Repairs HVAC Repair - 68093750	-802.36
02/22/2022	2721	Rockland Trust Loan - 310807100	Adm Loan	-4,150.36
02/23/2022	2722	Comcast Business	Adm Utilities	-587.39
02/23/2022	2723	National Grid - Montello	Adm Utilities	-832.23
02/22/2022	30408	Alconada, Pat	AAA VTP IIIB Marshfield - Jan 22 Activity	-54.34
02/22/2022	30409	Archer, Harriet	AAA VTP IIIB Marshfield - Jan 22 Activity	-21.06
02/22/2022	30410	Hansen, Karen	AAA VTP IIIB Pembroke - Jan 22 Activity	-72.54
02/22/2022	30411	Holmes, Janet H.	AAA VTP Plymouth - Jan 22 Activity	-21.06
02/22/2022	30412	Homola, Ken	AAA VTP IIIB Pembroke - Jan 22 Activity	-62.60
02/22/2022	30413	Infascelli, Elizabeth	AAA VTP IIIB Plymouth - Jan 22 Activity	-20.48
02/22/2022	30414	Jordan, Ronald	AAA VTP IIIB Marshfield - Jan 22 Activity	-156.95
02/22/2022	30415	Marques, Robin	AAA VTP IIIB Lakeville - Jan 22 Activity	-160.53
02/22/2022	30416	McKenna, Kathy	AAA VTP IIIB Lakeville - Jan 22 Activity	-60.84
02/22/2022	30417	Melchin, John L.	AAA VTP IIIB Pembroke - Jan 22 Activity	-43.88
02/22/2022	30418	Pleadwell, Susan	AAA VTP IIIB Plymouth - Jan 22 Activity	-22.23
02/22/2022	30419	Purcell, Edward	AAA VTP IIIB Marshfield - Jan 22 Activity	-56.75
02/22/2022	30420	Rose, Laurie	AAA VTP IIIB Pembroke - Jan 22 Activity	-73.71
02/22/2022	30421	Wilson, Robert	AAA VTP IIIB Lakeville - Jan 22 Activity	-90.68
02/22/2022	30422	Bailey, Shawn M.	Direct Travel MADOT	-111.15
02/22/2022	30423	Boston Mutual Ins. Division 1	Adm Fringe	-84.95
02/22/2022	30424	Boston Mutual Ins. Division 2	Adm Fringe	-13.95
02/22/2022	30425	Burgess, Lila	Direct Travel OMB	-205.25
02/22/2022	30426	Dyer, Tuckerman	Direct Travel OMB	-47.40
02/22/2022	30427	Flynn, Virginia	Direct Travel OMB	-32.76
02/22/2022	30428	Group Insurance Commission Employee Ben	Adm Fringe EE	-6,454.75
02/22/2022	30429	Marcum LLP	Adm Prof Fee: Accounting 10IN50104470	-8,970.00
02/22/2022	30430	McNamara, Marianne	Direct Travel OMB	-37.44
02/22/2022	30431	McNulty, William	Direct Travel MADOT	-23.40
02/22/2022	30432	Metro South Chamber of Commerce	Adm Memb: 6 Memberships 57860	-195.00
02/22/2022	30433	Mowatt, Kyle	Direct Travel MADOT	-24.16
02/22/2022	30434	Plymouth Area Chamber of Commerce	Adm Meeting 23821	-480.00
02/22/2022	30435	Quadient Finance USA	Adm Postage	-56.73
02/22/2022	30436	Selig, Jane	Direct OMB ARPA - Holiday Cards for Home Resident	-295.91
02/22/2022	30437	Silva, Patricia	Direct Travel OMB	-6.87
02/22/2022	30438	Sylvain-Jean, Gabrielle	Direct ALS Travel	-540.49
02/22/2022	30439	Toshiba Financial Services	Adm Equip Rental: 9000412094	-443.52
02/22/2022	30440	United Way of Greater Plymouth	Adm Fringe	-12.00
02/22/2022	30441	W.B. Mason Co. Inc.	Adm Ofc Supp	-529.70
02/22/2022	30442	Whitehouse, Nancy L.	Direct Travel OMB	-32.76
02/22/2022	30443	Wright Technology Group, LLC	Adm Equip Purchase	-1,725.52
02/22/2022	30443	Wright Technology Group, LLC	Adm Ofc Supp	-1,930.50
02/23/2022	30444	American Express Business Account	Adm Membership	-707.00
02/23/2022	30444	American Express Business Account	Adm Misc - NOT ALLOWED (johns florist)	-79.06
02/23/2022	30444	American Express Business Account	Adm Ofc Supp	-223.74
02/23/2022	30444	American Express Business Account	Adm Tele / Comm	-110.61
02/23/2022	30444	American Express Business Account	Direct AAA Vaccine Access	-1,618.20
02/23/2022	30445	City of Brockton - Auto Excise Tax	Direct Auto Exp: G87966	-62.65
02/23/2022	30446	Montello Businesss Association	Adm Memb: Annual Memb 2022	-50.00
02/23/2022	30447	OCES FY21 IIIC	AAA SubG IIIC2 St SEP	-65,822.82
02/23/2022	30448	OCES FY22 IIIC	AAA Subgr IIIC	-135,838.18
02/23/2022	30449	OCES IIIE	AAA SubG IIIE Oct 21	-33,086.51
02/23/2022	30450	See Plymouth	Adm Adv: SeePlymouth Web Listing	-250.00
02/23/2022	30451	Zygmunt, Joanne V	Adm Meeting	-143.08
02/23/2022	30452	Connect 24 Business Alliance	Adm Memb	-225.00
02/23/2022	30453	OCPC/ROM	Adm Rent	-5,850.00
02/23/2022	30454	Rockland Trust Company Acct# 2490129	Adm OPEB	-5,000.00
02/23/2022	30444	American Express Business Account	Reconciliation Discrepancies (sales tax to be returnec	-101.14
				-281,390.97

OCPC	-272,339.85
ROM	-9,051.12
<b>TOTAL</b>	<b>-281,390.97</b>

Transfers Regular Checking to Payroll Acct	-120,000.00
<b>TOTAL CHECKS AND TRANSFERS</b>	<b>-401,390.97</b>



## Council Staff Report March 2022

### Administration

We welcome the newest member of the OCPC (Old Colony Planning Council) family, Kellen Fournier. Megan and her husband Brendan and son Shamus welcomed baby boy Kellen 3 weeks early!! An OCPC onesie will be on its way.

Before Megan went out on leave, she has been reorganizing and streamlining processes. OCPC will be moving to cell phones, eliminating remote in for phone calls. Each staff member will have a direct line. They should be available in April.

The Nominating Committee met, and a slate of officers will be presented to the Council for approval. Special appreciation to Frank Staffier for chairing the committee.

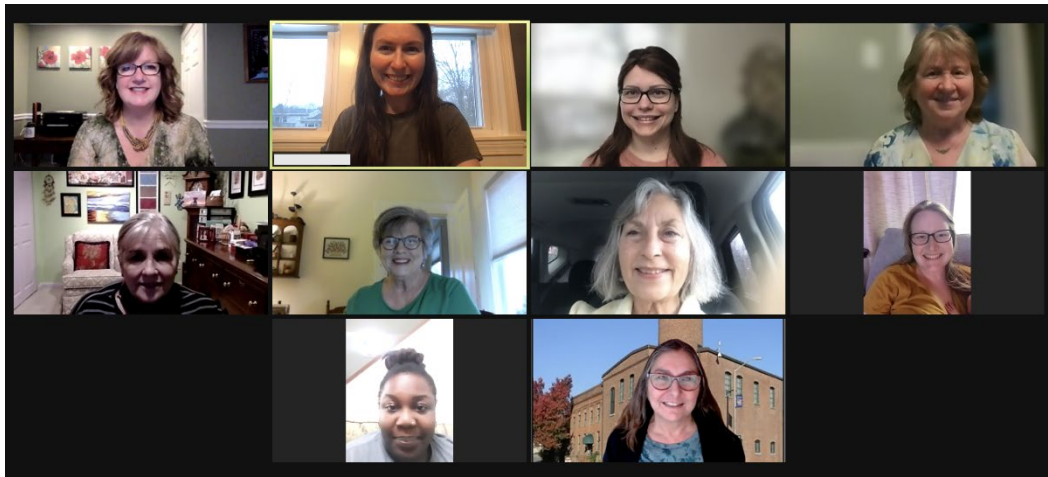
Mary services on the T4MA Executive Committee and OCPC receives \$5,000 for her attendance at meetings. <https://www.t4ma.org/>

AAA (Area Agencies on Aging) staff, Dottie Fulginiti, and Mary attended the Metro South Chamber Multi Cultural event. AAA staffed a table. Several great contacts and networking occurred.

Mary serves as the interim chair of the Downtown Brockton Association as the OCPC building is right in the heart of downtown. They are pursuing a Business Improvement District.

Maddi Curtis has been working on our new website. We are closing in and hopefully have a preview for May's meeting.

Maddi has also been coordinating our newsletters. This month we salute the women of OCPC. We celebrate all of you!



## **Area Agency on Aging**

*David Klein, Lila Burgess, Jane Selig, Gabrielle Sylvain-Jean, Sean Noel & Patrick Hamilton*

### **AAA MOBILITY/TRANSPORTATION**

Council members may recall from previous staff reporting that due to a large drop off in volunteer transportation drivers since Covid began, Area Agency on Aging (AAA) staff have been working to expand our transportation/mobility program to allow under-utilized funding from OCPC's Community Transit Grant Program (CTGP) to subsidize or otherwise pay for eligible rides provided to older adults and people with disabilities, both temporary and permanent, which would be still be reimbursable through the MassDOT grant program.

This journey has taken some twists and turns with the following to report:

- Our current MassDOT Community Transit grant cycle, *which will be ending in June of 2022*, is special in that supplemental federal funding allowed MassDOT to 'guarantee' the normally mandated 50% match contribution from grant receiving agencies. In OCPC's case that meant that our typical grant award of \$30,000 became an award of \$60,000. Unfortunately, the drop in volunteer driving program usage since Covid began has seen only small increases during and since 2021, with the result that we have thus far been able to use less than 20% of this cycle's grant award.
- Mindful that this was occurring, and not wanting to reinvent the wheel, AAA staff identified local non-profit organization Taking People Places, Inc. (TPP) as a potential partner, as they are an organization with a similar mission to help those who need transportation assistance for medical appointments and many other essential services. Additionally, they found a what appears to be a successful formula for providing mobility transportation, and which has similarly been partially funded by a CTGP grant award that had been applied for on their behalf through the GATRA transit authority.
- TPP was formed as a pilot program about three years ago through a consortia of greater Plymouth organizations which shared a similar need to offer flexible and relatively low-cost transportation services for those that they served. TPP, which originally stood for 'The Pilot Program,' but has since grown enough to have recently achieved full 501 c3 non-profit status and has been re-branded as 'Taking People Places, Inc.'
- TPP has a contract with the ride sharing firm Lyft. And with it, access to the Lyft 'Concierge' platform is extended to TPP's 16-member non-profit organizations so that they can schedule and book rides directly for participants in their respective programs. In some cases, the rides are for medical purposes similarly to OCPC's Volunteer Transportation Program. In other instances, the rides are used for a variety of purposes, including getting individuals with disabilities, either developmental/mental or physical, to their place of work or even to substance abuse treatments or therapies as needed.
- There are currently 16 member organizations working with TPP, including: Beth Israel Deaconess Hospital, Bethesda House, Living Independently Forever, NAMI, New England Village, Old Colony Elder Services, the Plymouth Area Coalition for the Homeless, the Plymouth Center for Active Living, Reach, the Arc (of greater Plymouth), the Old Colony YMCA, Road to Responsibility, Plymouth North High School, Plymouth County Outreach, PCO Hope, and High Point.
- On a very positive note, as also previously reported, AAA staff were able to work with our MassDOT contacts and request a change in the 'Scope of Services,' allowing our grant to be used to fund TPP's Lyft program. The new Scope of Services, including for the TPP Lyft rides and those of similar organizations were approved.
- Recently TPP indicated that their GATRA CTGP grant has been almost completely used up, which is a challenging position to be in at a point when utilization of their services continues to expand.
- All this to say that the OCPC is happy to report that we have reached an understanding, which will allow TPP provided Lyft transportation to be at least partially offset by our largely unused Community Transit Grant at least for the service period extending to the end of June of 2022.
- The plan is for TPP to send OCPC a copy of their monthly Lyft invoices along with activity reports confirming the Lyft rides provided, but also providing a breakdown of the type of rides and of the user challenges, be that of older adults or those with a temporary or permanent mental or physical disability.
- OCPC will pay the portion of the Lyft bill requested up to the limit we have remaining for activity through June 2022, while also keeping a reserve for our volunteer driver program, and in turn submitting the payment information to MassDOT for reimbursement through our CTGP grant.

- Our goal is to help out the users of TPP transportation services while also finally being able to use a larger portion of our CTGP grant. Which in turn will help augment the amount of grant funding OCPC may be awarded for the grant cycle beginning in July and takes greater advantage of the \$60,000 grant award, while it is still available.
- **If the Council members wish to do so, the OCPC Area Agency on Aging would greatly appreciate a vote of support for this initiative and its many beneficiaries. \* See Council Agenda**

### **OMBUDSMAN LONG-TERM CARE/OMBUDSMAN PROGRAM**

Following up on a need identified by the State Ombudsman Director, in order to remain in compliance with our Long-Term Care (LTC) Ombudsman program designation, OCPC finds ourselves with a need to close a 4.5-hour weekly gap in our Ombudsman, Assistant Director coverage. In response a new position description was drafted by OCPC Ombudsman Director Lila Burgess for at minimum the additional 4.5 hours in Assistant Director coverage of the LTC Ombudsman program. This new position description is circulating and at least one resume has been received. We will continue to collect expressions of interest in the job at least through this month and hopefully set up some interviews early in April.

Meanwhile, Program Director Lila, and Assistant Director Jane, along with over 15 Ombudsman volunteers, continue to visit their homes on a regular basis. Likewise, Gabrielle from the ALR (Assisted Living Residence) Ombudsman Program continues to make quarterly visits to the 64 residences in her catchment area.

**Ombudsman Legislation in the news:** Of interest to the LTC Ombudsman program was the Biden-Harris Administration announcing a set of wide-ranging reforms aimed at improving the quality of nursing home care for residents. These reforms take aim at long-standing issues that have plagued nursing home care for decades, including poor staffing, inadequate enforcement, and lack of transparency in nursing home ownership and how taxpayer dollars are spent.

If implemented, these reforms would be the most significant increase in protections for nursing home residents in decades. The announcement was broken down into five categories:

1. Ensuring Taxpayer Dollars Support Nursing Homes That Provide Safe, Adequate, and Dignified Care
2. Enhancing Accountability and Oversight
3. Increasing Transparency
4. Creating Pathways to Good-Paying Jobs with the Free and Fair Choice to Join a Union
5. Ensuring Pandemic and Emergency Preparedness in Nursing Homes.

## **Community Planning & Economic Development Department**

*Laurie Muncy, Joanne Zygmunt, Dottie Fulginiti, and Elijah Romulus*

### **ECONOMIC DEVELOPMENT**

#### **Economic Development District (EDD) Update**

- The three-year Economic Development Agency (EDA) Partnership Planning Grant for the OCPC EDD ends on March 31, 2022. On March 4, staff submitted a new grant application to continue this work for another three years. In summary, OCPC will continue to support locally owned, long-term strategic planning efforts in the region through development of the regional Comprehensive Economic

Development Strategy (CEDs), reporting annually on performance of the CEDs, coordination and facilitation of the CEDs Committee, capacity-building initiatives to further economic development, implementation of the CEDs (through advisory services for development of projects aligning with the CEDs and for those seeking EDA investment, as well as outreach to communities), and EDA grant administration.

- Staff met with the City of Brockton to discuss their interest in pursuing an EDA grant and project ideas.
- A CEDs Committee meeting was held on March 8. In addition to discussing webinar plans for this year, the Committee welcomed Easton's Director of Planning to lead a discussion about the new MBTA Communities zoning requirement.

## ECONOMIC RECOVERY

- The CPED Team continued collaboration with Northeastern University to assist with data collection and an assist from Mary Waldron with obtaining letters of support for Life Sciences Build Back Better challenge grant. Northeastern was awarded a phase I grant, this assistance was provided for the phase II application. ***This Phase II grant application was submitted on March 11<sup>th</sup>.***
- The EDA-2021-ARPA EAA (Economic Adjustment Assistance) grant which would provide funding to support the Economic Recovery Planner staff position for two years. The proposed projects include Old Colony Partnership for the Arts, Culture, and Tourism to focus on developing a regional tourism strategy, and an Economic Development Data Dashboard and Municipal Self-Assessment Tool. ***This grant proposal is due March 31<sup>st</sup>.***
- Potential future grant opportunities that include regional strategies for ***Clean Energy, Economic Resilience, and Sustainable Water Supply***. Creating vibrant sustainable places that meet the needs of a growing region is part of our strategic long-term planning process to identify opportunities prior to new grant funding.
- The results of the Boston University student's thesis for the problem, "How do we get public participation from young people under 40?" is currently under review by staff. This student group focused on the study area in Brockton.
- Staff continued conversations about ***MBTA Communities*** with Brockton, Easton, Kingston, Hanover and Stoughton and made a presentation before the Stoughton Select Board.
- The CPED department is currently assisting with data collection for the [MassBuilds](#) program.
- The Department is continuing collaboration with See Plymouth and the Town of Plymouth to advance the feasibility study for a Conference Center.
- Continued participation with Senator Moran, Rep Muratore, Rep LaNatra and Rep Xiarhos in a regional housing roundtable discussion to share information about housing challenges, resources and potential housing solutions for the region.
- The website page for Grants and Resources <http://ocpcrpa.org/grants.html> has been updated.

## COMMUNITY

- ***Open Space and Recreation Plans***: Staff support ongoing efforts by the ***Towns of West Bridgewater and Pembroke*** to protect natural resources, conserve open space, develop community gathering spaces, and provide a variety of well-maintained recreational opportunities. Both communities are currently working with the CPED Department to develop OSRPs to inventory, assess, and plan for future open space and recreation resources. OCPC staff will assist in the drafting of the OSRPs, create the required maps, conduct public forums for community input, and submit final plan to the state for approval and adoption by the Town.

- **Bridgewater Hazard Mitigation Plan** serves as a basis for the development of plans and lays the foundation to begin mitigation efforts to minimize potential threats. Staff worked with the Town to provide updates to the 2015 Mitigation Actions. Once approved by FEMA and adopted by the Town, the municipality will become eligible for specific federal funding and allow potential funding sources to understand the community's priorities.
- **Duxbury Age Friendly Plan:** Massachusetts is one of only six states designated Age-friendly by AARP. The Commonwealth Age-friendly Plan was launched in 2019 with the mission of "amplifying, aligning, and coordinating local, regional, and statewide efforts to create a welcoming and livable Commonwealth as residents grow up and grow older together." CPED staff will assist the Town as they develop strategies to meet goals against which progress is reported.
- **Easton Housing Production Plan Update:** Staff assisted the Town with a comprehensive needs assessment prepared in accordance with the Massachusetts Department of Housing and Community Development Guidelines to provide a framework and strategy to increase the production of affordable housing in Easton. A summary of key demographic, housing stock, and housing affordability data and an overview of goals and strategies to increase affordable housing opportunities is being developed.

## Transportation

*Shawn Bailey, Matthew Cady, Evan Sears, Ray Guarino, Charles Kilmer, Guoqiang Li, William McNulty, Kyle Mowatt, Andrew Vidal*

- Staff attended and participated in the **Transportation Program Managers Group Meeting** on March 3, 2022. Charles Kilmer serves as Vice-Chairman of this statewide group consisting of Regional Planning Agencies, MassDOT, Federal Highway Administration, and Federal Transit Administration.
- Staff attended and participated in the **MassDOT/ MPO Performance Measures Subcommittee Meeting** on March 10, 2022. The MPO is required to establish targets in key national performance areas (safety, Infrastructure Condition, system performance, and transit stat of good repair). The Subcommittee discusses methodologies and opportunities for MPOs and MassDOT with regard to performance measure data, metrics, and targets.
- Staff attended and participated in the **Data Users Group (DUG) Meeting** on March 9, 2022. The DUG discusses data collection techniques and opportunities for data development, collaboration, and sharing of information by regional planning agencies and MassDOT.
- Staff attended and participated in the **Socioeconomic Projections Committee (SEPC) Meeting** on March 9, 2022. The SEPC is developing socioeconomic forecasts (population, households, and labor force) to the year 2050. These projections will be informative to the Long Range Transportation Plan (LRTP).
- Staff attended and participated in several **Strategic Highway Safety Plan (SHSP) Emphasis Area Meetings (Bicyclists, Driver Distraction, Heavy Trucks, Intersections, Lane Departures, Older Drivers, Pedestrians)**. The SHSP identifies key safety needs and helps direct funding to improvements that reduce highway fatalities and serious injuries on all public roads.
- Staff attended and participated in a Bridgewater State University (BSU) GeoGraphics Lab Visit for a Drone Mission and discussion regarding software options on March 29, 2022.
- Staff continued efforts to develop data to track changes in vehicle volume trends utilizing MassDOT Permanent Traffic Count Locations and OCPC conducted traffic counts.
- Staff coordinated and participated in the **Old Colony Joint Transportation Committee (JTC) Meeting** on March 3, 2022. At the meeting, Jean Fox, South Coast Rail Project Manager, provided an overview and update on the South Coast Rail Project. Revenue Service for Phase 1 is anticipated for late 2023.

- Staff coordinated and participated in the **Old Colony Metropolitan Planning Organization (MPO) Meeting** on March 15, 2022. At the meeting, MPO considered two project programming scenarios and then determined a preferred set of projects, discussed the Development of FFY 2023 Unified Planning Work Program (UPWP) and reviewed the existing Universe of Projects, and then heard a Federal Bipartisan Infrastructure Bill (BIL) Briefing provided by MassDOT.
- Staff continued preparation of the **Road Safety Audits (RSA) at Multiple Locations Project**. The Road Safety Audits are being conducted at high crash locations. Selection of the locations began with the Old Colony Safety Management System that ranks intersections based on the Equivalent to Property Damage Only (EPDO) value. The EPDO is a weighted value which accounts for crash severity. During February, staff continued developing the list of locations for Road Safety Audits and collection location information and crash data. Staff also conducted Roads Safety Audits in Abington and Duxbury. To date, the locations identified for the FFY 2022 Road Safety Audits (RSA) at Multiple Locations Project include:
  - Abington - Central Street Corridor (RSA held February 23, 2022, and Draft RSA under development)
  - Abington - Groveland Street at Linwood Street (RSA held February 23, 2022, and Draft RSA under development)
  - Brockton - Warren Avenue at Market Street
  - Brockton - West Chestnut Street at Southworth Street
  - Duxbury - Congress Street at Franklin Street (RSA held February 18, 2022, and Draft RSA under development)
  - Duxbury - Route 53 at Franklin Street / High Street (RSA held February 18, 2022, and Draft RSA under development)
  - Duxbury - Tremont Street (Route 3A) at Church Street (Route 139) (RSA held February 18, 2022, and Draft RSA under development)
  - Easton - Massapoag Avenue at Mill Street (Completed - RSA held November 16, 2022)
- Staff monitored **MEPA Environmental Monitor** and provided project summaries.
- Staff completed AM and PM turning movement count data collection for three intersections along Belmont Street in **Brockton** (Belmont Street at Linwood/ Lorraine Streets; Belmont Street at VA Hospital; and Belmont Street at Manley Street). The next step is to conduct traffic signal operations analyses using the Synchro-Sim Traffic software.
- Staff continued preparation of the **High Priority Corridor Study Screening Assessment**. The objective of this task is to conduct an assessment of State Numbered Routes (arterial segments) that will identify, rank, and inform the selection process for locations to conduct corridor studies that will then inform the Long-Range Transportation Plan Needs Assessment.
- Staff continued to provide assistance to **Town of Kingston** on identifying thickly settled roadways and special speed regulations in Town for potential adoption of Chapter 90 Section 17C.
- Staff continued preparation of the **Freight Planning and Action Plan**. The objectives of this study are to build a foundation to formally integrate freight into the overall planning process, to identify and plan for long-term freight needs, to develop specific long-range transportation projects, identify potential funding sources for those projects, and evaluate policy-based solutions to accommodate future levels of freight on our regional transportation system while protecting the mobility and safety of the traveling public. This plan will be a follow up to the 2014 Regional Freight & Goods Movement Study, the 2014 NHS Intermodal Connectors Study, and will build upon the findings and recommendations from MassDOT's 2018 Freight Study.
- Staff developed and submitted a **Utilizing Existing and New Technologies to Improve Road Safety Audits Abstract** for the 2022 MassDOT Innovation Conference. The annual MassDOT Transportation Innovation Conference provides a forum for innovative transportation systems, management ideas, and initiatives.

- Staff developed the **Regional Most Hazardous Intersections 2019 - 2021 Listing**. The listing (regional and by community) is based upon the Equivalent to Property Damage Only (EPDO). The EPDO value is calculated by assigning 21 points to crashes that resulted in an injury or fatality, and a single point to crashes that resulted only in property damage only and summing those values.

## Geographic Information Systems

*Andrew Vidal*

- Added a MEPA page to the website indexing regional projects for the previous three years
- Created maps of development constraints and zoning for Easton's Hazard Mitigation Plan and Housing Production Plan
- Created maps of regional freight operations and the freight area framework
- Mapped locations of high volume-to-capacity ratios
- Visited Bridgewater State University GeoGraphics Lab for a meeting to discuss conducting vehicle counts using our drone
- Created a map of liquor licenses within the City of Brockton
- Submitted proposals to several towns (Bridgewater, Hanover, Kingston, Plympton, Stoughton) regarding future parcel development work

## Community Septic Management Program

*Shawn Bailey*

- Completed projects – 1
  - Stoughton – 1
- Funds Issued – \$55,244.58
  - Avon – \$20,000.00
  - Kingston – \$20,919.58
  - Stoughton – \$14,325.00
- Town of Avon
  - Two open projects – one beginning installation soon, the other completed (waiting on loaming and seeding)
  - Two other homeowners have received applications, awaiting to receive them/remove their names from the list.
  - Utilizing Town funds to continue participation in the Program.
- Town of Cohasset
  - No open projects.
  - Town has \$100,000 left to drawdown from MCWT (Massachusetts Clean Water Trust); in process of acquiring said funds.
- Town of Hanson
  - One open project – awaiting application fee and engineering proposal.
  - Four other homeowners have received applications, awaiting to receive them/remove their names from the list.



- Town has no more funds to drawdown from MCWT, will have to use Town funds or take out another MCWT loan.
- Town of Kingston
  - Two open projects – one installation completed (waiting on loaming & seeding), the other installation will begin soon.
  - Two other homeowners have received applications, awaiting to receive them/remove their names from the list.
- Town of Stoughton
  - Two open projects – one installation completed, another project to begin engineering phase soon.
  - Nine other homeowners have received applications, awaiting to receive them/remove their names from the list.

## Announcements

### New Projects

#### EEA #16538 – Plymouth – Long Beach Mixed Sediment Nourishment

### Certificates

#### EEA # 16504 – Warehouse Facility – East Bridgewater

The Certificate states that this project **Does Not** require an Environmental Impact Report.

#### EEA #16383 – Lincoln Park – West Bridgewater

The Certificate states that this project adequately and properly complies with MEPA.

### Site Visits

#### EEA #16538 – Plymouth Long Beach Mixed-Sediment Nourishment

March 23, 2022 at 2:00 PM. RSVP to [christina.lyons@mass.gov](mailto:christina.lyons@mass.gov) at least one hour before the meeting for instructions on joining the video conference or calling in by phone.

### Public Notices

#### Notice of Application and Issuance of Draft Groundwater Discharge Permit – Kingston

The Town of Kingston is applying for a Groundwater Discharge Permit for sanitary wastewater in the amount of 1,000,000 Gallons Per Day. The location of the facility is located on Cranberry Road.

#### Notice of Intent to Initiate an Eelgrass Restoration Project – Duxbury, Plymouth

The project consists of transplanting ½ acre of eelgrass (*Zostera marina*) in Duxbury Bay over a five year period, beginning in spring 2022. The project shall result in an increase in storm damage prevention and the protection of fisheries as well as wildlife habitat.

#### Notice of Intent for Ecological Restoration at 127 Manomet Point Road – Plymouth

The proposed project includes wetland improvements, invasive plant management, maintenance of existing meadows & walking trails and the construction of an observation blind with boardwalk. The proposed project has been designed to improve wildlife habitat value throughout the site, provide an overall improvement to the natural capacity of the resource areas and to protect and sustain the interest identified in the MA Wetlands Protection Act.

#### Notice of Application and Issuance of a Draft Groundwater Discharge Permit – Kingston

This permit is for the discharge of 1,000,000 gallons per day of sanitary wastewater.

**Notice of Application and Issuance of a Draft Groundwater Discharge Permit – Easton**

This permit is for the discharge of 31,000 gallons per day of treated sanitary wastewater.



# SLATE of OFFICERS

## OCPC

## OCPC ROM

To: Old Colony Planning Council and OCPC ROM  
FROM: Nominating Committee, Chair Frank Staffier  
RE: Slate of Officers

At the March 8<sup>th</sup> meeting of the Nominating Committee, in attendance were:

Chair Frank Staffier, Eldon Moreira, Jeanmarie Kent Joyce, of both OCPC and OCPC ROM. Staff in attendance: Charlie Kilmer and Mary Waldron. The Youtube recording of the meeting is here: [https://youtu.be/4K\\_pBAQx\\_M](https://youtu.be/4K_pBAQx_M)

The following slate of officers (for both OCPC and OCPC ROM) were unanimously approved:

PRESIDENT Valerie Massard (3-year term)

SECRETARY Sandra Wright (1 year left of term)

TREASURER Fred Gilmetti (2 year term)

OCPC – Area Agency on Aging  
March, 2022

Request for OCPC Council member support on a Motion to:

Support expansion and use of Old Colony Planning Council – Area Agency on Aging mobility funding and expenditures for programs providing transportation of older adults and individuals with disabilities to include, but not be limited to:

- All Sources of available Grant Funding and Transportation program-related Donations;
- And for inclusion of transportation for both traditional ‘Essential Services,’ such as, but not limited to: Medical Appointments or Treatment, shopping, etc.;
- As well as for Transportation which facilitates Socialization and the Prevention of Loneliness by Visitation with others and/or Participation in Group Activities;
- And to include those adult individuals with both Temporary and Permanent Disabilities of a Physical, Mental, or Developmentally challenged nature.



**Comprehensive Economic Development Strategy (CEDS) Committee  
Slate of Proposed Additions to the Committee, March 24, 2020**

**Proposed additions, recommended by the CEDS Committee**

1. Lea Filson, See Plymouth
2. Michael Lambert, Brockton Area Transit Authority
3. Debra Roberts, Stoughton Select Board
4. Stephen Cole, Plymouth Regional Economic Development Foundation
5. Jack Riley, HarborOne Bank

**Current Committee members**

<b>Member</b>	<b>Substitute</b>	<b>Organization</b>
John Murray, <i>Co-Chair</i>		Metro South Chamber of Commerce
Maryellen Brett, <i>Co-Chair</i>		Town of Stoughton
Jason Hunter	Sheila Sullivan-Jardim	MassHire Greater Brockton Workforce Board
Christopher Cooney		Metro South Chamber of Commerce
Pamela McCarthy		Town of Stoughton
Rob May		City of Brockton
Stephanie Danielson		Town of Easton
Mary Ellen DeFrias	Jay Pateakos	MassDevelopment
Jennifer (Burke) DeBoisbriand		Town of Bridgewater

**Staff contact**

Joanne Zygmunt, Senior Economic Development and Environmental Planner  
 jzygmunt@ocpcrpa.org or (508) 649-3479

**Background**

The U.S. Economic Development Administration (EDA) has designated the Old Colony Planning Council region as an Economic Development District (EDD). OCPC leads a locally-based, regionally driven economic development planning process that leverages the involvement of the public, private, and non-profit sectors to establish a strategic economic development roadmap for regional collaboration.

This strategic roadmap is known as the Comprehensive Economic Development Strategy (CEDS) and it is designed to guide the economic prosperity and resiliency of the region. It provides a coordinating mechanism for individuals, organizations, local governments, and private industry to engage in a meaningful conversation and debate about the economic direction of the region.

The CEDS is an important document for municipalities and other organizations to reference when applying for U.S. EDA grants. As the EDD, OCPC provides free advisory services to those applying for EDA funding opportunities.

OCPC's CEDS Committee serves as an advisory committee in the development and updating of the CEDS. The Committee works with OCPC staff and governing Council members to:

- implement the goals and objectives set out in the CEDS,
- encourage regional collaboration on economic development,
- disseminate economic development-related information and resources, and
- build capacity to achieve a more resilient and equitable economy at regional and local levels.

In collaboration with the CEDS Committee, also OCPC hosts regular economic development-themed webinars.

OLD COLONY PLANNING COUNCIL  
HEALTH INSURANCE TRUST FUND  
DECLARATION OF TRUST

WHEREAS, the Board of Directors of the Old Colony Planning Council authorized the creation of a health insurance trust fund which shall be known as the "Old Colony Planning Council Retirees' Insurance Trust Fund" (Trust Fund);

WHEREAS, consistent with the provisions of GASB Statements 43 and 45, the funds which will be contributed to the Trust Fund, as and when received by the Trust Fund, and earnings and losses thereon shall constitute a trust fund which shall be irrevocable and shall be held for the benefit of Eligible Retirees in accordance with the Old Colony Planning Council retiree health plan;

WHEREAS, consistent with the provisions of GASB 43 and GASB 45, the Trust Fund assets shall be legally protected from creditors of the Old Colony Planning Council; and

WHEREAS it is intended that this Trust Fund shall meet the requirements of Section 115 of the Internal Revenue Code of 1986, as amended;

NOW, THEREFORE, there is hereby established the following:

ARTICLE I  
ESTABLISHMENT AND PURPOSE OF THE TRUST FUND

1. There is established a "Trust Fund" to be known as the Old Colony Planning Council Retirees' Insurance Trust Fund.
2. The purpose of this Trust are to collect, hold, manage, preserve and, if the Trustees deem expedient in their sole discretion, to authorize the Treasurer of Old Colony Planning Council to pay 50% of eligible retirees' health insurance premiums. In no event may any individual receive any benefit from this Trust Fund, unless such individual is specifically authorized by the Old Colony Planning Council Board of Directors to be an "Eligible Retiree".
3. "Eligible Retiree" under this Agreement is defined in Article VII, Section 3.



ARTICLE II  
DESIGNATION OF TRUSTEES

1. The Trust Fund shall be administered and operated by a Board of Trustees. The Board shall be comprised of the Board of Directors of the Old Colony Planning Council.
2. Upon election of any individual as a successor member of the Board of Directors, such individual shall become Successor Trustee and shall, immediately upon appointment as a Successor Trustee, and upon acceptance of the Trusteeship in writing, become vested with all the property, writings, powers, duties and immunities of a Trustee hereunder, and notice of the appointment of the Successor Trustee shall be given to the other Trustees, to any bank or banks used as a depository for the Trust Fund, as well as to any other institution or person holding any of the property and assets of the Trust Fund.
3. When an individual is no longer a member of the Board of Directors, such an individual shall simultaneously be considered to have resigned his/her position as a Trustee which shall fully discharge the individual from all further duty or responsibility hereunder.

ARTICLE III ADMINISTRATION OF TRUST FUND

1. The Trustees shall meet at least once during each calendar year and whenever required to provide for the timely and orderly administration of the business of the Trust Fund.
2. The Chairperson of the Board of Directors, as Chairperson of the Board of Trustees, may call a meeting of the Board of Trustees by giving at least ten (10) day written notice of the date, time, location and purpose of the meeting to the remaining Trustees and posting the notice of the meeting in a public place.
3. At any meeting of the Board of Trustees, a quorum shall be defined as follows:
  - A. A majority of four (4) of the Executive Committee of the Old Colony Planning Council, seven (7) in attendance; or,
  - B. Attendance of six (6) members of the Board of Trustees, including at least two (2) members of the Executive Committee of the Old Colony Planning Council.

When a quorum is present at any meeting, a majority of the Trustees present and voting shall decide any questions and matters brought before such meeting, and the action of the Trustees present and voting, so long as a quorum is present shall be valid and binding as the action of the Board of Trustees.

4. Each Trustee shall have one (1) vote.
5. The Trustees shall keep records of account, and record of all their transactions as Trustees. All such records of account and records of transactions shall be subject to inspection and audit as required by municipal finance laws, rules and regulations.

ARTICLE IV  
POWERS AND DUTIES OF THE TRUSTEES

1. In operating and administering the Trust Fund, the Trustees shall have the power and/or duty:
  - a. To establish the policies and rules pursuant to which the Trust Fund is to be operated and administered.
  - b. To make, adopt, or repeal rules and regulations not inconsistent with the terms of this Declaration of Trust, as amended, if the Trustees may deem it necessary or desirable for the conduct of their business and the government of themselves, their officers, agents and other representatives.
  - c. To pay or provide for the payment of all reasonable and necessary expenses of administering the affairs of the Trust Fund, including but without limitation to the matters herein set forth, all expenses which may be incurred in connection with the establishment of the Trust Fund, the employment of such administrative, investment, legal, accounting, expert, consultative, and clerical assistance, the purchase or leasing of such premises and the purchase for lease of such materials, supplies and equipment as the Trustees, in their discretion, find necessary or appropriate in the performance of their duties; provided, however, that the Trustees shall not be required to incur any of the foregoing expenses unless monies are available in the Trust Fund for such purpose.
  - d. To authorize, transfer and/or expand the corpus and related interest of the Trust for the sole purpose of paying a portion of the health insurance

premiums for those retirees who have contributed to the Trust fifty percent (50) of said premium within the time deadline set by the Trustees for payment and who have properly enrolled in the health insurance program .

- e. To invest and reinvest any monies in the Trust Fund as the Trustees see fit in their sole discretion.
- f. To appoint the Old Colony Planning Council Treasurer, or another person or entity, as Custodian of the Trust Fund.
- g. To hold sums un-invested, without liability on the Trustees to pay any interest thereon, as part of the Trust Fund, in such amounts and for such periods of time as they in their sole discretion deems desirable.
- h. To verify the occurrence of statements and information submitted on contribution forms, claim forms and other forms.
- i. To keep true and accurate books and account and records of all the transactions of the Trust Fund and to have an audit made of the Trust Fund, its books, accounts, by a certified public accountant, annually or when necessary in the opinion of the Trustees.
- j. To issue such financial statements as the Trustees may deem proper, and to determine when and how frequently such statements shall be issued and the method for the distribution thereof.
- k. To construe the provisions of this Declaration of Trust and terms used herein, and any construction adopted by the Trustees in good faith shall be binding upon the Employer, a Union and all other persons who may be involved or affected.
- l. To delegate any of their ministerial powers and duties, including but not limited to the investment and reinvestment of any monies in the Trust Fund, to any agent or employee engaged by them or to any one or more of the Trustees themselves.
- m. To perform and do any and all acts, whether or not expressly authorized herein, which the Trustees may deem expedient for the protection of the property held hereunder and for the administration of the Trust Fund, although the power to do such acts is not specifically set forth within.

- n. To withdraw monies from the Trust Fund account(s) by checks authorized and approved by a quorum of the Board of Trustees and to allow designation and authorization of an individual to sign checks upon such specific bank accounts as the Trustees may designate or establish.

ARTICLE V  
LIABILITY OF TRUSTEES, INDEMINFICATION OF TRUSTEES, TRUSTEES'  
REIMBURSEMENT FOR EXPENSES, NOTICE TO OTHER PERSONS  
REGARDING THEIR DEALING WITH TRUSTEES

1. Trustee or the Trustees shall incur no liability in acting in good faith upon any instrument, application, notice, request, signed letter, telegram or other paper or document believed by the Trustee or Trustees to be genuine and to contain a true statement of facts and believed to have been made, executed and delivered by the parties purporting to have made, executed, or delivered same. Any Trustee may rely upon any instrument in writing purporting to have been signed by the number of Trustees required by this Trust Agreement for effective action, as conclusive evidence of the fact that such Trustees have taken the action stated to have been taken in such instrument.
2. So long as the Trustee or Trustees commit no act of willful misconduct, bad faith, or gross negligence, the Trustee or Trustees shall not be held personally answerable or personally liable for (1) any liabilities or debts contracted by them as Trustees, or for the non-fulfillment of contracts, or (2) for any error in judgment or for any loss arising out of any act or omission in the execution of the trust or (3) for the acts or omissions, whether or not performed of the Trustees, or at the request of the Trustee, of any other Trustee or any employee, agent, advisor, or attorney elected or appointed by or working for the Trustee.
3. The Trustee shall not be liable for the application of any part of the Trust Fund or for any other liability arising in connection with the administration or operation of the Trust Fund, except as provided herein.
4. The Trust Fund shall pay as a general expense of administration, the costs and expenses including legal fees, for any action, suit or proceeding related to the Trust Fund brought against the Trustees; provided, however, that the Trust Fund shall not pay costs or

expenses if it is adjudged in the action, suit or proceeding that the Trustees were guilty of gross negligence or willful misconduct or bad faith.

5. The Trustees may rely upon, and shall be protected for any action taken upon the advice, opinion, records, reports or recommendation of legal counsel or certified public accountant selected by the Trustees with reasonable care, in connection with any matter pertaining to the administration or application of the Trust Fund. No successor Trustee shall be responsible for any acts or defaults of any other Trustee, or for any losses or expenses resulting from or occasioned by anything done or neglected to be done in the administration of the Trust Fund prior to his/her becoming a Trustee, nor be required to inquire into or take any notice of the prior administration of the Trust Fund.
6. The Trustees may seek protection by any act or proceeding they may deem necessary in order to settle their accounts; the Trustees may obtain a judicial determination or declaratory judgment as to any question of construction of the Agreement and Declaration of Trust or as to any act thereunder. The cost and expenses of any action, suit, or proceeding brought by the Trustees, which costs and expenses shall include counsel fees, shall be paid from the Trust Fund.
7. A Trustee may require the other Trustees as well as any other parties to this Agreement, to execute a release after an audit of the Trust Fund by a certified public accountant discloses that all affairs are in proper order, thus entitling the Trustees to a release in favor of each Trustee, his/her heirs, executors, administrators and assigns.
8. The Trustee shall not be bound by any notice, declaration, regulations, advice or request unless and until it shall have been received by the Trustees at the principal place of the business of the Trust Fund.
9. The individual Trustees shall receive no compensation as such for their services hereunder. However, the Trustees may authorize that the Trustees shall be reimbursed from the Trust Fund for all reasonable and necessary expenses incurred on behalf of the Trust Fund or in connection with their duties hereunder.

ARTICLE VI  
AMENDMENTS; TERMINATION OF TRUST FUND

1. This Declaration of Trust may be amended by a majority vote of Trustees in writing at any time, effective as of any date. No amendment shall be adopted which alters the Trust Fund as then constituted or any part thereof to a purpose or use other than those authorized herein; conflicts with any applicable law or government regulation; increases the burdens or obligations of Old Colony Planning Council; conflicts in any way with any term or provision of any agreement which authorizes the creation of the Trust Fund between the parties or affect the tax exempt status of the Trust Fund.
2. This Trust Fund shall terminate at the discretion of the Board of Trustees by a written execution by the Trustees. In no event, however, shall this Trust extend beyond the date when the corpus of the Trust Fund is exhausted.

ARTICLE VII  
GENERAL

1. Title to the Trust Fund shall be vested in and remain exclusively in the Trustees and no Employer, Union, Retiree, or any dependent shall have any right, title or interest in the Trust Fund nor any right to contributions to be made thereto, nor any claim against any party on account thereof, except only as provided from time to time by this Trust Agreement. No contributions to be made hereunder shall be deemed wages due to Eligible Retirees.
2. The Trust Fund shall not be subject in any manner to anticipation, alienation, sale, transfer, assignment, pledge, encumbrance or charge by any person other than the Trustees and their duly authorized representatives, and by such Trustees or representatives, only to the extent and for the purposes as herein specifically provided, or as otherwise specifically authorized.
3. The Trust Fund shall be held and maintained for the exclusive benefit of the otherwise eligible retirees who are properly enrolled in a Retirees' Health Insurance Plan offered by Old Colony Planning Council, who are at least 60 years of age, who have had ten (10) consecutive years of service with Old Colony Planning Council, working on average a minimum of twenty-four (24) hours per week for transportation personnel and twenty-two (22) hours per week for other employees, immediately prior to the respective retirees' retirement, who were enrolled in the Old Colony Planning Council group health plan for at least one school year prior to the date of retirement, and who are eligible for and receiving a retirement allowance through the Massachusetts State Retirement System or the Massachusetts Teachers Retirement System in accordance with the provision of M.G.L.

- c.32. In addition, a Medicare eligible retiree must enroll in Medicare Part A and B during the Medicare enrollment period which is closest to his or her sixty-fifth birthday as a pre-condition to retaining eligibility under this Trust.
4. The Trustees, by resolution, may authorize any Trustee or group of Trustees to execute any notice, certificate or other instrument in writing and all persons, partnerships, corporations or associations may rely thereupon that the execution of any such notice or instrument has been duly authorized and is binding on the Trust Fund and the Trustees.
  5. The provisions of this Declaration of Trust shall be liberally construed in order to promote and effectuate the establishment and operation of the Trust Fund herein mentioned. The Trustees shall have the power to interpret, apply and construe the provision of this Declaration of Trust and Trust Fund, and any construction, interpretation and application adopted by the Trustees in good faith shall be binding upon Old Colony Planning Council and all other persons who may be involved or affected.
  5. In the event that any provision of the Declaration of Trust shall be held illegal or invalid for any reason, said illegality or invalidity shall not affect the remaining provision of the Declaration of Trust; the provision of provisions held illegal or invalid shall be fully severable, and the Declaration of Trust shall be construed and enforced as if said illegal or invalid provisions had never been inserted hereto.
  6. This Declaration of Trust is created and accepted in the Commonwealth of Massachusetts. All questions pertaining to its validity, construction, and administration shall be determined in accordance with the laws of the Commonwealth of Massachusetts. Further, venue for any action arising out this Declaration of Trust will lie exclusively in the state and federal courts of the Commonwealth of Massachusetts.
  7. This Declaration of Trust and any amendments hereto may be executed in one or more counterparts. The signature of a party on any counterpart shall be sufficient evidence of his/her execution hereof. Each counterpart shall be deemed an original, but all of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the undersigned do hereby set their hand and seals this \_\_\_\_\_  
day of \_\_\_\_\_, 20\_\_

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