

**OCPC Council Meeting– April 28, 2021**  
**7:00 pm via Zoom Meeting**

**Draft Minutes**

President Christine Joy called the meeting of the Old Colony Planning Council to Order at 7:00 PM. The meeting is being held virtually on Zoom and recorded.

President Christine Joy read into the record the Accessibility Statement and Title VI Nondiscrimination Statement.

**Roll Call**

**Present** - Steven Santeusanio, Delegate from Abington

**Present** – Frank Staffier, Delegate from Avon

**Present** - John Costa, Alternate

**Present** – Sandra Wright, Delegate from Bridgewater

**Present** – Sydnè Marrow, Delegate from Brockton

Absent - Preston Huckabee, Alternate from Brockton

**Present** – Val Massard, Delegate from Duxbury

**Present** – Peter Spagone, Delegate from East Bridgewater

**Present** - Jeanmarie Kent Joyce, Delegate from Easton

Absent – Amy L. Troup, Delegate from Halifax

Vacancy - Hanover

**Present** - Debra Pettey, Delegate from Hanson

**Present** – Rob Downey, Delegate from Kingston

**Present** - Becky Coletta, Delegate from Pembroke

**Present** - Lee Hartmann, Delegate from Plymouth

**Present** - Christine Joy, Delegate from Plympton

**Present** - Doug Sylvestre, Delegate from Stoughton

**Present** - Eldon Moreira, Delegate from West Bridgewater

**Present**- Fred Gilmetti, Delegate from Whitman

**Present** - Dan Salvucci, Alternate from Whitman

Vacancy – Delegate At Large

**Staff attending:**

Mary Waldron, Executive Director

Brenda Robinson, Fiscal Manager

Charles Kilmer, Assistant Director and Transportation Manager

Laurie Muncy, Community Planning & Economic Development Manager

William McNulty, Principal Transportation Planner

**Guest:**

Treasurer Thomas O'Brien, Plymouth County

Matthew Hanley, Plymouth County Treasurer's Office

Kate Cannie, PARS Senior Manager

Ms. Wright issued a disclosure statement that she is on the Plymouth County Commission and will refrain from discussing any part of the Treasurer's presentation.

President Joy took Agenda item 8A out of order with no objection.

Doug Sylvestre, Treasurer, made a motion to have the Finance Committee to create an Advisory Committee to take up the discussion on the alternatives for OPEB and come back to the full Council with a recommendation. Seconded by Steven Santeusanio.

**Accept** - Steven Santeusanio, Delegate from Abington

**Accept** – Frank Staffier, Delegate from Avon

- John Costa, Alternate

**Abstain** – Sandra Wright, Delegate from Bridgewater

**Accept**– Sydnè Marrow, Delegate from Brockton

Accept – Val Massard, Delegate from Duxbury

**Accept** – Peter Spagone, Delegate from East Bridgewater

**Accept** - Jeanmarie Kent Joyce, Delegate from Easton

**Accept** - Debra Pettey, Delegate from Hanson

**Accept** – Rob Downey, Delegate from Kingston

**Accept** - Becky Coletta, Delegate from Pembroke

**Accept** - Lee Hartmann, Delegate from Plymouth

**Accept** - Christine Joy, Delegate from Plympton

**Accept** - Doug Sylvestre, Delegate from Stoughton

**Accept** - Eldon Moreira, Delegate from West Bridgewater

**Accept**- Fred Gilmetti, Delegate from Whitman

- Dan Salvucci, Alternate from Whitman

President Joy took Agenda Item number 8D out of order with no objection.

Sandra Wright disclosed that Howard is Sandy's brother-in-law.

Howard Wright, Wright Technology presented an overview of the status of Information Technology for OCPC. He highlighted areas of concern as well as areas that have been addressed over the past year. An IT update will be provided on a yearly basis. President Joy thanks Mr. Wright for his efforts and presentation.

1. **Accepting of Minutes of March 31<sup>st</sup> Council meeting.**

A motion by Sandra Wright made a motion with the amendment to accept the March 31<sup>st</sup>, 2021 minutes, it was properly seconded by Doug Sylvestre.

Roll Call

**Accept** - Steven Santeusanio, Delegate from Abington

– Frank Staffier, Delegate from Avon

**Accept** - John Costa, Alternate  
**Accept** – Sandra Wright, Delegate from Bridgewater  
**Accept**– Sydnè Marrow, Delegate from Brockton  
**Accept** – Val Massard, Delegate from Duxbury  
**Accept** – Peter Spagone, Delegate from East Bridgewater  
**Accept** - Jeanmarie Kent Joyce, Delegate from Easton  
**Abstained** - Debra Pettey, Delegate from Hanson  
**Accept** – Rob Downey, Delegate from Kingston  
**Accept** - Becky Coletta, Delegate from Pembroke  
**Accept** - Lee Hartmann, Delegate from Plymouth  
**Accept** - Christine Joy, Delegate from Plympton  
**Accept** - Doug Sylvestre, Delegate from Stoughton  
**Accept** - Eldon Moreira, Delegate from West Bridgewater  
**Accept**- Fred Gilmetti, Delegate from Whitman  
- Dan Salvucci, Alternate from Whitman

*Minutes unanimously accepted.*

New Business Item 8A, Rockland Trust presentation was taken out of order. Barbara Howard, Senior VP Relationship Manager and Brian Callow, Senior VP Portfolio Manager presented OCPC portfolio and entertained questions.

The Council thanked them for their presentation and will reach out if additional questions arise.

**Financial Report** for March 2021 given by Fiscal Manager Brenda Robinson. Brenda Robinson presented the following:

1 **Statement of Expenditures Report** shows total expenses for the month of \$143,996.74 - One Hundred Forty-Three Thousand, Nine Hundred Ninety-Six Dollars and Seventy-Four Cents.

2 **Cash Position Report** shows Income for the month of \$228,490.26 – Two Hundred Twenty-Eight Thousand, Four Hundred Ninety Dollars and Twenty-Six Cents.

Disbursements for the month were \$224,718.79 – Two Hundred Twenty-Four Thousand, Seven Hundred Eighteen Dollars and Seventy-Nine Cents.

The Total cash available at months' end was \$1,508,201.20 - One Million Five Hundred Eight Thousand, Two Hundred One dollars and Twenty Cents.

OPEB Account had a GAIN of – \$25,841.78 – Twenty-Five Thousand, Eight Hundred Forty-One Dollars, and Seventy-Eight Cents. Bringing the ending balance in the OPEB account to \$857,299.98 – Eight Hundred Fifty-Seven Thousand, Two Hundred Ninety-Nine Dollars and Ninety-Eight Cents.

3. **Budget Resources Report**: Total receipts for the month were \$228,490.26 - Two Hundred Twenty-Eight Thousand, Four Hundred Ninety Dollars and Twenty-Six Cents. This brings the total cumulative receipts for this fiscal year to \$2,990,512.26 – Two Million, Nine Hundred Ninety Thousand, Five Hundred Twelve Dollars and Twenty-Six Cents.

**4. AAA Report** – No change in Pass through billings from last month but Payments received from those prior billings, increased by \$66,122.37 - Sixty-Six Thousand, One Hundred Twenty-Two Dollars and Thirty-Seven Cents. Pass through Total Cumulative Billings remain at \$203,201 - Two Hundred Three Thousand, Two Hundred and One Dollars. Remaining Fund Balances remain at a total of \$2,327,172 – Two Million, Three Hundred Twenty-Seven Thousand, One Hundred Seventy-Two Dollars.

The Middle Graph for Ombudsman and Admin funds show Cumulative Billing Total at \$34,353 -Thirty-Four Thousand, Three Hundred Fifty-Three Dollars. Bringing the remaining Grant Balances in Admin and Ombudsman to a total of \$373,850 - Three Hundred Seventy-Three Thousand, Eight Hundred Fifty Dollars.

**5. ROM April 2021 Statement and Activity:**

Balance at the beginning of April was: \$179,209.36 - One Hundred Seventy-Nine Thousand, Two Hundred Nine Dollars and Thirty-Six Cents.

April Receipts were: \$5,850.00 - Five Thousand Eight Hundred and Fifty Dollars  
Bringing Total ROM FY21 Receipts to \$58,500 - Fifty-Eight Thousand, Five Hundred Dollars.

April Expenses were: \$6,166.45 – Six Thousand, One Hundred Sixty-Six Dollars and Forty-Five Cents.

Bringing Total ROM Expenses FY21 to \$66,445.85 – Sixty-Six Thousand Four Hundred Forty-Five Dollars and Eighty-Five Cents.

The ending balance in the ROM Bank Account in April was: \$177,531.92 - One Hundred Seventy-Seven Thousand, Five Hundred Thirty-One Dollars and Ninety-Two Cents.

6. Budget Report – Total Expenditures through End of April were a total of \$1,451,793 - One Million, Four Hundred Fifty-One Thousand, Seven Hundred Ninety-Three Dollars

Our Percentage spent to date is at 70.91%. - The ideal Percentage in the 10th Month of the Fiscal Year is 83.3% so we continue to be in excellent shape.

**Accepting of the Finance Report**

Motion to Accept was made by Sandra Wright, seconded by Lee Hartmann.

Roll Call

**Accept** - Steven Santeusanio, Delegate from Abington

– Frank Staffier, Delegate from Avon

**Accept** - John Costa, Alternate

**Accept** – Sandra Wright, Delegate from Bridgewater

**Accept**– Sydnè Marrow, Delegate from Brockton

**Accept** – Val Massard, Delegate from Duxbury

**Accept** – Peter Spagone, Delegate from East Bridgewater

**Accept** - Jeanmarie Kent Joyce, Delegate from Easton

**Abstained** - Debra Pettey, Delegate from Hanson

**Accept** – Rob Downey, Delegate from Kingston  
**Accept** - Becky Coletta, Delegate from Pembroke  
**Accept** - Lee Hartmann, Delegate from Plymouth  
**Accept** - Christine Joy, Delegate from Plympton  
**Accept** - Doug Sylvestre, Delegate from Stoughton  
**Accept** - Eldon Moreira, Delegate from West Bridgewater  
**Accept**- Fred Gilmetti, Delegate from Whitman  
- Dan Salvucci, Alternate from Whitman

***Financial Report unanimously accepted.***

Regional Clearinghouse Reviews – Charlie presented.

**EEA #16332 – Old Pine Drive Well Development (Hanson)**

The Town of Hanson proposes to construct a new water supply source for its residents and businesses. The Town’s existing four wells have a MassDEP-approved yield of 1.364 million gallons per day, but normally cannot produce that much, especially in drier seasons. During times when additional water supply is needed, the Town purchases water from the City of Brockton’s water system. Construction of a new in-town water supply source will allow Hanson to be independent of Brockton for its water demands, will provide consistent water quality to the Hanson customers, and will allow Hanson to better balance its withdrawals with respect to the town basins in which Hanson lies.

Staff Report:

- Mary Waldron reviewed the written staff report sent along to the members. Mary highlighted various aspects of the staff report.

Retirement legislation Update. OCPC continues to work with MARPA on the corrective legislation.

New Business:

Charles Kilmer provided a review and consideration of the FFY2021-2025 Amendment 2

Motion to approve made by Eldon Moreira seconded by Becky Colletta

On the motion, Becky Colletta asked about the decrease in the allocation decrease.

Roll Call

**Approve** - Steven Santeusano, Delegate from Abington

– Frank Staffier, Delegate from Avon

**Approve** - John Costa, Alternate

**Approve** – Sandra Wright, Delegate from Bridgewater

**Approve**– Sydnè Marrow, Delegate from Brockton

**Approve** – Val Massard, Delegate from Duxbury

**Approve** – Peter Spagone, Delegate from East Bridgewater

**Approve** - Jeanmarie Kent Joyce, Delegate from Easton

**Approve** - Debra Pettey, Delegate from Hanson

**Approve**– Rob Downey, Delegate from Kingston

**Approve** - Becky Coletta, Delegate from Pembroke

**Approve** - Lee Hartmann, Delegate from Plymouth

**Approve** - Christine Joy, Delegate from Plympton  
**Approve** - Doug Sylvestre, Delegate from Stoughton  
**Approve** - Eldon Moreira, Delegate from West Bridgewater  
**Approve**- Fred Gilmetti, Delegate from Whitman  
- Dan Salvucci, Alternate from Whitman

***Amendment 2 unanimously approved.***

Charles Kilmer provided a review of each project on the proposed FFY 2022-2026 TIP.  
No questions were asked.

A motion to approve was made by Peter Spagone and seconded Steven Santeusanio.

Roll Call

**Approve** - Steven Santeusanio, Delegate from Abington  
- Frank Staffier, Delegate from Avon  
**Approve** - John Costa, Alternate  
**Approve** – Sandra Wright, Delegate from Bridgewater  
**Approve**– Sydnè Marrow, Delegate from Brockton  
**Approve** – Val Massard, Delegate from Duxbury  
**Approve** – Peter Spagone, Delegate from East Bridgewater  
**Approve** - Jeanmarie Kent Joyce, Delegate from Easton  
**Approve** - Debra Pettey, Delegate from Hanson  
**Approve**– Rob Downey, Delegate from Kingston  
**Approve** - Becky Coletta, Delegate from Pembroke  
**Approve** - Lee Hartmann, Delegate from Plymouth  
**Approve** - Christine Joy, Delegate from Plympton  
**Approve** - Doug Sylvestre, Delegate from Stoughton  
**Approve** - Eldon Moreira, Delegate from West Bridgewater  
**Approve**- Fred Gilmetti, Delegate from Whitman  
- Dan Salvucci, Alternate from Whitman

***FFY 2022 – 2026 TIP was unanimously approved.***

Lee Hartmann presented the reporting out of the Bylaw Subcommittee. An amendment to the Bylaw to change the terms so that the President and Secretary would serve for two years and the Treasurer for three years, The amendment also has language for staggered terms. There was also repetitive language that was recommended to be removed.

A motion to accept the Bylaw Committee’s Report and Amendments was made by Sydnè Marrow, seconded by Peter Spagone.

Roll Call

**Approve** - Steven Santeusanio, Delegate from Abington

– Frank Staffier, Delegate from Avon  
**Approve** - John Costa, Alternate  
**Approve** – Sandra Wright, Delegate from Bridgewater  
**Approve**– Sydnè Marrow, Delegate from Brockton  
**Approve** – Val Massard, Delegate from Duxbury  
**Approve** – Peter Spagone, Delegate from East Bridgewater  
**Approve** - Jeanmarie Kent Joyce, Delegate from Easton  
**Approve** - Debra Pettey, Delegate from Hanson  
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**Approve** - Becky Coletta, Delegate from Pembroke  
**Approve** - Lee Hartmann, Delegate from Plymouth  
**Approve** - Christine Joy, Delegate from Plympton  
**Approve** - Doug Sylvestre, Delegate from Stoughton  
**Approve** - Eldon Moreira, Delegate from West Bridgewater  
**Approve**- Fred Gilmetti, Delegate from Whitman  
- Dan Salvucci, Alternate from Whitman

***The Bylaw Amendments were unanimously approved.***

President Joy share the Self-Nomination form for Officers and to have the Nominating Committee, Frank Staffier is the Chair, to meet. A slate of officers will be presented at the May Council meeting.

Suggestions for future agenda items:

John Costa would like OCPC to have a review of the MBTA processes for spraying herbicide. 26 communities, 5 or 6 are members of OCPC.

Lee Hartmann suggested that Plymouth Open Space Committee Climate Change present on their unique approach.

Sandra Wright would like to have something on Suicide Prevention.

Next meeting May 26, 2021

Motion to adjourn was made at 8:55 pm by Sandra Wright, properly seconded by Doug Sylvestre.

Adjourn