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[www.oldcolonyplanning.org](http://www.oldcolonyplanning.org)

## CAREER OPPORTUNITY

**Job Title:** PRINCIPAL TRANSPORTATION PLANNER

**Office Location:** Brockton, MA (Hybrid consisting of remote and in-office hours)

**Job Summary:**

At Old Colony Planning Council, we assist cities and towns in planning for present and future needs, while utilizing our local knowledge, technical expertise, and regional collaboration. We serve seventeen (17) communities in southeastern MA as their regional planning agency, and also provide staff to the Old Colony Metropolitan Planning Organization. Our vision is that communities in the Old Colony region are resilient, sustainable, equitable, connected, collaborative, and responsive.

Fast-paced and collaborative, the Transportation Department is responsible for delivering plans and projects at the regional and city/town levels, that include regional and long-range planning with visioning, scenario planning, and public participation; transit planning; corridor planning; travel demand modeling; and bicycle and pedestrian planning.

The Principal Transportation Planner will play an important role in delivering plans and projects within the department, both independently and in collaboration with other staff. This is an excellent opportunity for a planner interested in a wide range of technical planning projects and public participation.

The successful candidate will be joining a high-performing team of professionals with diverse planning backgrounds. Our shared organizational values include Planning for All, Thinking Ahead, Partnering with Communities, and Serving with Dedication.

## **Responsibilities and Duties:**

Example responsibilities and duties of the Principal Transportation Planner are as follow:

- Supports the Transportation Department in delivering a wide range of planning and technical assistance projects through the Unified Planning Work Program (UPWP) including the preparation of certification documents (e.g., Long Range Transportation Plan, Transportation Improvement Program, and Public Participation Plan)
- Implements a regional transportation planning process that is performance based, multi-modal, context sensitive, equitable, inclusive, and non-discriminatory
- Applies knowledge and practices of Title VI, transportation planning, consensus building, as applied in urban and rural settings, in order to manage and support the continuing, cooperative, and comprehensive “3C” planning process
- Prepares, in whole or part, bicycle and pedestrian plans, transit plans, corridor studies, road safety audits, long-range transportation plans, travel demand modeling, socio-economic analysis, and environmental reviews
- Conducts public participation including organizing public workshops, making public presentations, and facilitating public discussions
- Maintains excellent relationships with interest-based organizations, local officials, state agencies, community groups, and the public
- Produces accurate, polished content for print and digital applications targeting internal and external stakeholders and the public

The Principal Transportation Planner may be required to participate, in some or all of the following planning, data collection, and analysis activities:

- Air quality analyses
- Crash data processing and crash rate calculations
- Intersection turning movement counts (typically 7-9 AM and 4-6 PM)
- Level of service analyses
- Origin/ Destination Surveys
- Parking inventories and utilization surveys
- Pavement management surveys and analyses
- Site impact analyses
- Spatial data analysis using GIS software
- Traffic counts using automatic traffic recorders
- Transit customer surveys/ interviews
- Travel time studies

The Principal Transportation Planner will have the opportunity to participate in activities to advance Old Colony Planning Council’s mission. Early morning, evening, and weekend meetings are occasionally required and scheduled in advance.

**Required Knowledge, Skills, and Abilities:**

Candidates should have *either* a bachelor's degree in a related field and at least ten (10) years of professional planning experience *or* a master's degree in a related field and at least six (6) years of professional planning experience. The following are also required:

- Broad knowledge and understanding of the principals, practices, and techniques of transportation planning.
- Enthusiasm for and experience with public participation in planning
- Superb verbal communication skills, including public presentations
- Superb project management skills
- Excellent analytical and writing skills
- Proficient in Microsoft Office
- Knowledge of transportation software applications (HCS, SYNCHRO, TransCAD, etc.)
- Experience in survey design and analysis
- Experience using Social Media; Facebook, Twitter, and LinkedIn

**Preferred Knowledge, Skills, and Abilities:**

The following are preferred but *not* required:

- Ability to generate high-quality graphics, diagrams, maps, sketches, and/or renderings
- Member of the American Planning Association (APA)

**Salary and Benefits:**

The salary range is \$70,000 to \$90,000 annually, depending on qualifications and experience.

This is a full-time (35 hours), exempt position. OCPC offers excellent state benefits as well as a flexible, supportive, family-friendly work environment. Our leadership is committed to providing ongoing professional development.

Our office, 70 School Street, Brockton, MA 02301, is in the converted Edison Electric Illuminating Company Power Station, a historic building in downtown Brockton, easily accessible by commuter rail and bus. Bicycle storage is available.

**To Apply:**

Please, no phone call or email inquiries. We will respond to every candidate after we have reviewed applications. Position will remain open until filled.

To apply, please email your cover letter, resume, and one work sample (report, presentation, or other related planning document) to Mary Waldron, Executive Director, Old Colony Planning Council, at [mwaldron@ocpcrpa.org](mailto:mwaldron@ocpcrpa.org) . As an alternative to email, you can mail your application to 70 School Street, Brockton MA 02301.

If you are a qualified candidate selected for an interview, you will be asked to submit three references and additional work samples.

Candidates must have legal authorization to work in the USA and a valid driver's license (or the ability to arrange transportation as needed). OCPC is committed to creating a diverse environment and is proud to be an equal opportunity employer. *All* qualified applicants will receive consideration for employment. For more information about us, please visit <https://oldcolonyplanning.org/>