



Old Colony Planning Council Monthly Meeting

May 31, 2023, 6:00pm
Via ZOOM Conferencing or In Person

Video: <https://zoom.us/join>
Meeting ID: 832 2140 2258
Passcode: 168176

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MINUTES

Agenda for Meeting No. 597
May 31, 2023

Old Colony Planning Council
70 School St, Brockton, MA 02301

The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.

1. Meeting called to order by Acting President, Becky Coletta at 6:00pm.
2. Roll Call:

TOWN	NAME	ROLL CALL	ROLE
Abington	Steven Santeusanio	Present	Delegate
	Alex Haggerty		Alternate
Avon	Frank Staffier	Present	Delegate
	John Costa	Present	Alternate
Bridgewater	Sandy Wright	Present	Delegate
	Vacant		Alternate
Brockton	Vacant		Delegate
	Preston Huckabee	Present	Alternate
Duxbury	Christopher Ryan	Present	Delegate
	Vacant		Alternate
East Bridgewater	Peter Spagone Jr.	Unavailable	Delegate
	John Haines	Unavailable	Alternate
Easton	Jeanmarie Kent-Joyce	Unavailable	Delegate
	Vacant		Alternate
Halifax	John Bruno	Unavailable	Delegate
	Jonathan Selig		Alternate
Hanover	Rhonda Nyman	Unavailable	Delegate
	Steve Louko		Alternate
Hanson	Tony De Frias	Present	Delegate
	Joe Campbell		Alternate
Kingston	Val Massard	Present	Delegate
	Paul Basler	Unavailable	Alternate

Pembroke	Becky Coletta	Present	Delegate
	Alysha Siciliano-Perry	Present	Alternate
Plymouth	Lee Hartmann	Present	Delegate
	Vacant		Alternate
Plympton	Christine Joy	Present	Delegate
	Vacant		Alternate
Stoughton	Marc Tisdelle		Delegate
	Craig Horsfall		Alternate
West Bridgewater	Eldon Moreira	Present	Delegate
	Vacant		Alternate
Whitman	Noreen O'Toole	Present	Delegate
	Daniel Salvucci		
At-Large	Iolando Spinola	Present	Delegate

- a. OCPC staff: Mary Waldron, Charles Kilmer, Brenda Robinson, David Klein, Megan Fournier, Sean Noel, Laurie Muncy
3. Becky Coletta briefly discussed the importance of sharing what OCPC does to member communities.
4. Consent Agenda: April 2023 Meeting Minutes and Environment Notices were reviewed
 - a. *Unanimous Approval*
5. April 2023 Financials:
At the end of April, we were in good Financial Condition showing a 10.4% Budget surplus.

- A. **Statement of Expenditures Report** shows total expenses for the month of \$230,091.49 –
- B. **Cash Position Report** shows Income for the month of \$145,432.10 –

Disbursements for the month were \$326,887.48 –

The Total cash available at month's end was \$1,942,990.12 –

*****OPEB Account had a **GAIN** of \$18,485.97 – Bringing the ending balance in the OPEB account to \$979,335.55– .

- C. **Budget Resources Report:** Total receipts for the month - \$145,432.10 – – brings the total Year to Date receipts to \$3,977,714.26 –

D. **AAA Report:**

- Outstanding Balance for AAA Pass Through Programs was \$784,052.14 –
- Outstanding Balance for AAA Admin and Ombudsman Programs was \$192,942.58 –
- This brings the total outstanding balance for all AAA Programs to \$976,994.72 –

Voluntary Transportation Account: beginning balance was - \$174,454.23– Restricted fund payments to Volunteers were \$1,298.24. Donations received were \$256.96. Bringing the ending balance in the fund to \$173,412.95 –

E. ROM Statement and Activity:

Balance at the beginning of the month was \$170,205.88 -

Receipts were \$8,350, bringing the total receipts to \$67,000–

Expenses were \$6,382.60 – the total expenses to \$72,550.98 – .

The ending Statement Balance was \$171,449.98 -

F. Budget Spend-down Report:

Page One: Total Expenditures were \$1,866,559 –

The Spent to date Percentage rate at the end of April was 73%. The Ideal Percentage in the 10th Month of the Fiscal Year would be 83.4%, so at month's end we had a 10.4% surplus.

Page Two and Page Three show no changes.

G. List of combined A/P and Cash Transfers.

Unanimous Approval (Sandy Wright abstained)

6. OCPC Staff Report: Mary Waldron referenced the one page highlighted items that the OCPC staff have worked on and accomplished during the month of April.
7. Retirement Legislation Update: Mary Waldron noted that there was a meeting with members last week however has not heard a summary as of yet.
 - a. It has not moved out of either committee yet
 - b. Senator Brady has eagles eyes on the movement of the legislation
 - c. Waiting to hear if there will be a compromise.
 - i. Brenda, Mary and Charlie have created a few scenario's to determine the affect on budget if OCPC would be required to pay out. OCPC feel comfortable.
8. FY 2024 Budget Review:
 - a. The budget cannot currently be set in stone due to months within the budget still being open, however OCPC is looking for approval based on the presented numbers.
 - b. Unanimous Approval (*Sandy Wright abstained due to potential conflict of interest*)
9. Draft FFY 2024 Unified Planning Work Program:
 - a. Charles Kilmer presented the summary of the program which is developed annually and set to start in October.
 - b. Current status: set to be approved by JTC and MPO meetings at their respective June Meetings. MPO had previously released for public comment.
 - c. Council to vote to represent being 1 of 8 signatories.
 - d. *Unanimous Approval*
10. AAA Title III Grants:
 - a. David Klein presented the proposed grant applications for the Title III Grant.
 - b. All applicants will be asked to submit full applications.
 - c. Questions:

- d. David Klein will meet with Council members separately to provide more information on the program.
11. Report of the Personnel Committee:
 - a. 3 changes were originally recommended based on last month's meeting including language change to the PFML use of accrued time off, language change to Small Necessities Leave Act, and adding in language for a "Dress for your Day" dress code.
 - i. One additional item was added to reflect a similar change that the Small Necessities Leave Act referenced.
 - b. Staff Merit Suggestions: Recommendations were reviewed and made.
 - c. *Unanimous approval of changes.*
 12. Nominations for FY 2024 Council Officers:
 - a. Officer positions (especially President) are currently open and need to be filled with the Annual Meeting being held on June 28. Please refer to the nomination form for consideration and contact Mary Waldron and Frank Staffier if interested.
 13. Reminder: June 28 is the Annual Meeting and in person attendance is encouraged!
 14. Adjournment