**Old Colony Planning Council Monthly Meeting**

**September 27, 2023, 6:00pm**

***Via ZOOM Conferencing or In Person***

**Video:** [https://zoom.us/join](https://us02web.zoom.us/j/83221402258?pwd=TUZDTzRsQ3g5MHNrUjF2b2dNeFNNdz09)

Meeting ID: **832 2140 2258**

Passcode:   **168176**

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AGENDA

**Agenda for Meeting No. 599**

**September 27, 2023**

**Old Colony Planning Council**

**70 School St, Brockton, MA 02301**

1. Meeting called to order at 6:00pm but Council President, Becky Coletta
2. Roll Call

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| --- | --- | --- | --- |
| **TOWN** | **NAME** | **ROLL CALL** | **ROLE** |
| **Abington** | Steven Santeusanio | **Present** | Delegate |
| Alex Haggerty | *Unavailable* | Alternate |
| **Avon** | Frank Staffier | **Present** | Delegate |
| John Costa | **Present** | Alternate |
| **Bridgewater** | Sandy Wright | **Present** | Delegate |
| Bob Rulli | **Present** | Alternate |
| ***Brockton*** | *Vacant* |  | *Delegate* |
| Preston Huckabee | **Present** | Alternate |
| **Duxbury** | Allison Shane | **Present** | Delegate |
| *Vacant* |  | *Alternate* |
| **East Bridgewater** | Peter Spagone Jr. | *Unavailable* | Delegate |
| John Haines | **Present** | Alternate |
| **Easton** | Jeanmarie Kent-Joyce | **Present** | Delegate |
| *Vacant* |  | *Alternate* |
| **Halifax** | John Bruno |  | Delegate |
| Jonathan Selig |  | Alternate |
| **Hanover** | Rhonda Nyman | **Present** | Delegate |
| Steve Louko |  | Alternate |
| **Hanson** | Tony De Frias | **Present** | Delegate |
| Joe Campbell |  | Alternate |
| **Kingston** | Val Massard | **Present** | Delegate |
| Paul Basler | *Unavailable* | Alternate |
| **Pembroke** | Becky Coletta | **Present** | Delegate |
| Alysha Siciliano-Perry |  | Alternate |
| **Plymouth** | Lee Hartmann |  | Delegate |
| *Vacant* |  | *Alternate* |
| **Plympton** | Christine Joy | **Present** | Delegate |
| *Vacant* |  | *Alternate* |
| **Stoughton** | Will Roth | **Present** | Delegate |
| Marc Tisdelle | *Unavailable* | Alternate |
| **West Bridgewater** | Eldon Moreira | **Present** | Delegate |
| *Vacant* |  | *Alternate* |
| **Whitman** | Noreen O'Toole | **Present** | Delegate |
| Daniel Salvucci | **Present** |  |
| **At-Large** | Iolando Spinola | *Unavailable* | Delegate |

* 1. OCPC Staff in attendance: Mary Waldron, Brenda Robinson, Charles Kilmer, Sean Noel, Megan Fournier, Rhiannon Dugan, Nick Giaquinto, Lila Burgess, David Klein, Laurie Muncy, Joanne Zygmunt

1. **Welcome to new Council members** – Bob Rulli of Bridgewater, Bob Roth of Stoughton, and Allison Shane of Duxbury!
2. **OCPC Summit reminder/save-the-date!** Thursday, December 7th at the Miraval Ballroom in East Bridgewater at 5:30PM. RSVP Here: [www.oldcolonyplanning.org/ocpc-summit/](http://www.oldcolonyplanning.org/ocpc-summit/)
3. **Consent Agenda:** Steven Santeusanio, John Haines, Sandy Wright, Rhonda Nyman, Tony DeFrias, Bill Roth all *abstained*
   1. *All others approved*
4. **OCPC’s Accountability and Transparency:**
5. Mary Waldron wanted a statement to go on record regarding the importance of transparency within the organization that we continue to work on. Questions are always welcomed and embraced. It is the Council’s fisca responsibility to hold OCPC accountable.
6. The FY23 Audit report will be coming. As of yesterday, the first draft is already complete and CLA is checking in with MARCUM regarding a few items from last years report. We are months ahead of past years.
7. This will be reviewed at the finance meeting and allowing council members more time to review the report prior to approval.
8. **FY23 End of Year Profit and Loss Report**
9. Income: $2,668,910
10. Expenses: $2,324,027
11. Surplus: $344,883
12. Becky Coletta raised a question regarding what happens with a surplus.
13. A: It is really a stand alone account that helps when budgeting for the next fiscal year. If the amount is significant it would typically go to savings.
14. Current savings account has just shy of $810k
15. October’s Finance meeting will include an agenda item to discuss surplus.
16. **August 2023 Financials:**

At FY23 Closing, we showed Total Income at $2,668,910, while we showed Total Expenses at $2,324,027.  This gave us a total Surplus of $344,883.

1. FINANCIAL REPORTS

At the end of August, we were in good Financial Condition showing a 3.85% Budget surplus.

A.  Statement of Expenditures Report shows total expenses for the month of $216,548.82.

B.  Cash Position Report shows Income for the month of $292,830.77.

Disbursements for the month were $396,948.66.

The Total cash available at month’s end was $2,077,649.40.

OPEB Account had a LOSS of $8,174.10.  Bringing the ending balance in the OPEB account to $1,012,687.78.

C.  Budget Resources Report: of $292,830.77– brings the total Year to Date receipts to $774,251.25.

D.  AAA Report:

* Outstanding Balance for AAA Pass Through Programs was $1,096,783.03.
* Outstanding Balance for AAA Admin and Ombudsman Programs was $155.472.44.
* This brings the total outstanding balance for all AAA Programs to $1,252,255.47.

Voluntary Transportation Account:  beginning balance was - $171,073.73. Restricted fund payments to Volunteers were a total of $1,574.17.  Donations received were a total of $399.16.  Bringing the ending balance in the fund to $169,898.72.

E. ROM Statement and Activity:

Balance at the beginning of the month was $177,581.42.

Receipts were $8,350, bringing the total receipts to $16,700.

Expenses were $10,182.70.the total expenses to $21,819.65.

The ending Statement Balance was $169,429.12.

F. Budget Reports

A Word about FY23 Final Income and Expenses.  We had a good year overall.

Final Total Income for FY23 was $2,668,910.

Final Total Expenses for FY23 were $2,324,942.

For a Final Total Surplus in FY23 of $343,968.

Page One: Total Expenditures were $387,153.

August FY24 Budget Reports

The Spent to date Percentage rate at the end of August was 12.82%.  The Ideal Percentage in the 2nd Month of the Fiscal Year would be 16.67%, so at month’s end we had a 3.85% surplus.

Page Two:  We are off to a good start with projected income for FY24.  There are more grants in the works.

Page Three:  Overall, the AAA Pass-through funds have increased by 90K at the start of our FY24

G. List of combined A/P and Cash Transfers for May

AAA Outstandings are currently okay. The balance is high due to the account reflecting 2 months extra of billing. FY 22 billings are clear. You will see in next month’s report that $300k has been received.

More grants in the works, $90k increase.

*Unanimous approval.*

1. **OCPC Staff Report:** [Access Here](https://docs.google.com/document/d/1AglxainjuMShu6BoC-FhXLbu_Rgvio6f/edit?usp=drive_link&ouid=101163061516323873796&rtpof=true&sd=true)
2. **Celebrated staff member, Lila Burgess’, 25th Anniversary with a special presentation**
3. **2023 Odyssey OPEB Report Update:**
4. The Total OPEB Liability ("TOL") went from $1,780,054 for the June 30, 2022 Reporting
5. Date to $2,086,158 for the June 30, 2023 Reporting Date for an increase of $306,104.
6. Below is an exhibit detailing the change.
   1. I. TOL Balance for the June 30, 2022 Reporting Date 1,780,054
   2. II. Passage of Time (Service Cost, Interest and Payments) 86,500
   3. III. Plan Benefit Changes 0
   4. IV. Assumption Changes 68,184
   5. V. Prior Period Adjustment 0
   6. VI. Expected TOL Balance for June 30, 2023 [I.+II.+III.+IV.+V.] 1,934,738
   7. VII. Plan Experience 151,420
   8. VIII. TOL Balance for the June 30, 2023 Reporting Date [VI.+VII.] 2,086,158
7. As seen above, various factors cause the liabilities to change over the year. The main factors are:

✓ Plan Experience – Increased plan liabilities by $151,420. This was mainly due to a new active employee on the census with nearly 20 years of service.

✓ Assumption Changes - Increased plan liabilities by $68,184. For details, please

see the attached report.

✓ Plan Benefit Changes - To the best of our knowledge there were no plan benefit changes.

* 1. [Access presentation from the Finance Meeting here:](https://drive.google.com/file/d/1l5rNuz4PYk03_A5NychyrS9r2muhVSNx/view?usp=drive_link)

1. **Water Study Grant Update by OCPC staff member, Joanne Zygmunt:** 
   1. In May 2023, OCPC was awarded a $470,000 investment from the U.S. Economic Development Administration (EDA) for a regional water study (project no. 01-69-15364). The EDA grant award of $470,000 to OCPC is matched with $470,000 in funds from the Central Plymouth County Water District Commission, a state earmark under the 2021 Economic Development Bond Bill, and additional funding from the South Shore Economic Development Corporation (South Shore Chamber of Commerce). Development of the grant application was supported by a subaward from the Narragansett Bay Estuary Program (funded by the U.S. Environmental Protection Agency) as well as an EDA annual planning grant. An approximate project budget of $800,000 has been established for this project.
   2. The study area is OCPC’s region, designated by the EDA as an Economic Development District. This area in southeastern Massachusetts includes 17 municipalities: Abington, Avon, Bridgewater, Brockton, Duxbury, East Bridgewater, Easton, Halifax, Hanover, Hanson, Kingston, Pembroke, Plymouth, Plympton, Stoughton, West Bridgewater, and Whitman.
   3. There will be a webpage with more information about the study available soon.
2. **50th Anniversary of AAA Proclamation:***Unanimous Approval*
3. **Title III or ARPA Title III Grantee Changes**
   1. The Duxbury COA decided to withdraw their already approved Title III application for funding for transportation assistance in FFY24. David and Sean have begun discussions with the Avon COA on repurposing this already approved Title III allocation, for a program to reimburse the cost of mileage for Avon’s volunteer Meals on Wheels drivers. This is a program, which would not work through our MassDOT grant, but is anticipated to work okay from OCPC’s Title III funding.
4. **September- Suicide Prevention Month Proclamation** : *Unanimous Approval*
5. **OCPC Committee Appointments**
6. **Adjournment**: *unanimous approval*