



Old Colony Planning Council Monthly Meeting

January 31, 2024, 6:00 pm

Via ZOOM Conferencing or In Person

Video: <https://zoom.us/join>
Meeting ID: 832 2140 2258
Passcode: 168176

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MINUTES

Agenda for Meeting No. 601
January 31, 2024

Old Colony Planning Council
70 School St, Brockton, MA 02301

- The meeting was called to order at 6:00pm by President Becky Coletta
- Roll Call:

| TOWN | NAME | ROLL CALL | ROLE |
|------------------|------------------------|-------------|-----------|
| Abington | Steven Santeusanio | Present | Delegate |
| | Alex Haggerty | | Alternate |
| Avon | Frank Staffier | | Delegate |
| | John Costa | Present | Alternate |
| Bridgewater | Sandy Wright | Present | Delegate |
| | Bob Rulli | Present | Alternate |
| Brockton | Vacant | | Delegate |
| | Preston Huckabee | Present | Alternate |
| Duxbury | Allison Shane | Present | Delegate |
| | Vacant | | Alternate |
| East Bridgewater | Peter Spagone Jr. | Unavailable | Delegate |
| | John Haines | Present | Alternate |
| Easton | Jeanmarie Kent-Joyce | Present | Delegate |
| | Vacant | | Alternate |
| Halifax | John Bruno | | Delegate |
| | Jonathan Selig | Present | Alternate |
| Hanover | Rhonda Nyman | Present | Delegate |
| | Steve Louko | | Alternate |
| Hanson | Tony De Frias | Unavailable | Delegate |
| | Joe Campbell | | Alternate |
| Kingston | Val Massard | Present | Delegate |
| | Paul Basler | Unavailable | Alternate |
| Pembroke | Becky Coletta | Present | Delegate |
| | Alysha Siciliano-Perry | Present | Alternate |
| Plymouth | Lee Hartmann | Present | Delegate |
| | Vacant | | Alternate |

| | | | |
|---------------------|-----------------|---------|-----------|
| Plympton | Christine Joy | | Delegate |
| | Vacant | | Alternate |
| Stoughton | Bill Roth | | Delegate |
| | Marc Tisdelle | | Alternate |
| West Bridgewater | Eldon Moreira | | Delegate |
| | Vacant | | Alternate |
| Whitman | Noreen O'Toole | Present | Delegate |
| | Daniel Salvucci | Present | Alternate |
| At-Large | Iolando Spinola | Present | Delegate |

- a. OCPC Staff: Mary Waldron, Charles Kilmer, Brenda Robinson, Sean Noel, Megan Fournier, David Klein, Bill McNulty, Paul Umamo
3. **Consent Agenda:** *Unanimous Approval*
4. **December 2023 Financials:** *Unanimous Approval*

1. FINANCIAL REPORTS

At the end of December, we were in good Financial Condition showing a 3.64% Budget surplus.

- A. **Statement of Expenditures Report** shows total expenses for the month of \$269,408.25 –
- B. **Cash Position Report** shows Income for the month of \$172,033.99 –

Disbursements for the month were \$362,479.81 –

The Total cash available at month's end was \$1,935,016.72 –

OPEB Account had a **GAIN** of \$37,808.58 –Bringing the ending balance in the OPEB account to \$1,076,863.19.

- C. **Budget Resources Report:** Cash Receipts being \$172,033.99 – brings the total Year to Date receipts to \$2,433,498.80 –

D. **AAA Report:**

- Outstanding Balance for AAA Pass Through Programs was \$668,139.21 –
- Outstanding Balance for AAA Admin and Ombudsman Programs was \$98,625.87 –
- This brings the total outstanding balance for all AAA Programs to \$766,765.08 –

Voluntary Transportation Account: beginning balance was - \$167,825.05. Restricted fund payments to Volunteers were a total of \$1,225.00. Donations received were a total of \$383.27. Bringing the ending balance in the fund to \$166,983.32 –

E. **ROM Statement and Activity:**

Balance at the beginning of the month was \$170,210.92 -

Receipts were \$8,350, bringing the total receipts to \$50,100 .

Expenses were \$11,306.33 – bringing the total expenses to \$56,780.60 .

The ending Statement Balance was \$173,823.15 –

F. Budget Reports

The Spent to date Percentage rate at the end of December was 46.36%. The Ideal Percentage in the 6th Month of the Fiscal Year would be 50%, so at month's end we had a 3.64% surplus.

Page One: Expenditures at of the end of December were a total of \$1,335,308. Budgeted funds remaining at the end of December were a total of \$1,544,999 –

Page Two: Projected Grant Income at the end of December was \$2,776,507–

Page Three: No Changes on Page Three. Projected Pass-thru income remains at \$1,719,329 –

G. List of combined A/P and Cash Transfers for December

5. **OCPC Staff Report:** [View Here](#)
6. **Bylaws Committee Update** (held out of order): *Unanimous Approval*
 - a. [Access Bylaws Meeting Minutes](#)
 - b. A Bylaws Committee Meeting was held on January 18th for an annual review of the OCPC bylaws. There was initial discussion on whether to change the term limits of officer positions to 1 year to help encourage members to volunteer, however, after discussing with the committee, it was decided that keeping the term limits to 2 and 3 years allows for more continuity. Additionally, we will reinforce that these terms are not required, just set as limits. The meeting also covered brief discussion on the State Retirement Board and Fiscal Policies which were brought up more in depth during the Council meeting (this meeting). We noted that the OPEB Trust is not clearly stated in the Bylaws and tried to determine where that would belong. The final outcome was adding a bullet point to the Policy Bodies section to “appoint as dictated” in the Declaration of Trust regarding the Council spots in the Trust committee.
7. **Legislative Retirement Update:** *Unanimous Approval*
 - a. “To authorize Mary Waldron to present to MARPA bargaining group that we can contribute no more than 1%”
 - b. The MA State Retirement Board wants OCPC and other RPAs to pay into the fund.
 - i. Currently, employees pay into the fund but the organization does not.
 - ii. RPAs feel they should qualify as an official government entity while the State does not.
 - iii. While we do not want to contribute anything, the lobbyist group for the RPAs says we need to counter with something as a sign of good faith.
 - iv. OCPC pulled numbers to see the effect on contributing based on percentages and feels we cannot provide more than 1%. Some RPAs cannot afford anything without the risk of losing staff or going under.
 - v. Our “ceiling” is not necessarily what will be presented to the State, this is just to bring to the Bargaining Group/Lobbyist that is working for MARPA (representing the RPAs) to discuss further and come up with a number that will be brought in for negotiations to the state.

8. **OPEB Update:** *Unanimous Approval*
 - a. With the Declaration of Trust being voted in by Council over a year ago, it was recommended to bring the updated Trust back before the Finance-Audit Committee and ultimately the Council for re-affirmation of accepting the Trust.
 - b. Next steps will be to appoint and vote in Trust committee members to move forward.
 - c. [Learn more about OPEB](#)
9. **FFY 2024-2028 TIP Amendment 2:** *Unanimous Approval*
 - a. BAT Rockland Microtransit Service (adding project)
 - b. BAT Beyond Brockton ADA Corridor – Avon and Stoughton (adding project)
 - c. Town of Bridgewater – Bridgewater Cares Transit (adding project)
 - d. OCPC – AAA Elder, Disabled, and Caregiver Volunteer & Alternative Transportation (adding project)
 - e. South Shore Community Action council – Transportation Program Operating Assistance (adding project)
10. **Personnel Committee:** *Unanimous Approval*
 - a. [Access Personnel Meeting Minutes](#)
 - b. A Personnel Committee Meeting was held on January 23rd for an annual review of the OCPC handbook and as a follow up from a meeting held in October. The committee reviewed proposed amendments and the language to be adopted into the handbook and approved to include:
 - i. The new Parking Supplement Benefit where OCPC will provide a \$20 supplement for a monthly parking pass;
 - ii. An amendment to the language regarding part-time employees working on holidays to “If management allows and a part-time employee mutually agrees to work on a holiday, they will not be paid time and a half but can use the prorated within one week of the holiday”;
 - iii. An amendment to reflect Indigenous Peoples’ Day as an official holiday coinciding with Columbus Day;
 - iv. An amendment to update OCPC equipment policy to reflect the expectations of OCPC cellphones and laptop usage and accessibility during the work day.
 - c. [View Here](#)
11. **Committee Assignments:** President Becky Coletta has appointed members to the different committees within the Council. Please take a look at the assignments here:
 - a. If you have any questions please contact Mary Waldron or Becky Coletta
12. **Additional Discussion:**
 - a. There will be a Council Retreat held sometime in March, members submitted preferences via Zoom poll on timing
 - b. A Fiscal Policies working group is being created, members submitted interest in being a part of this group to assist Brenda with the final steps to update.
13. **Meeting adjourned at 7:08pm**