



**Old Colony Planning Council Monthly Meeting**

**March 27, 2024, 6:00 pm**

*Via ZOOM Conferencing or In Person*

**Video:** <https://zoom.us/join>  
**Meeting ID:** 832 2140 2258  
**Passcode:** 168176

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**MINUTES**

**Agenda for Meeting No. 603**  
**March 27, 2024**

**Old Colony Planning Council**  
**70 School St, Brockton, MA 02301**

1. Meeting was called to order by President, Becky Coletta, at 6:00pm
2. Roll Call:

TOWN	NAME	ROLL CALL	ROLE
Abington	Steven Santeusanio	Present	Delegate
	Alex Haggerty	Present	Alternate
Avon	Frank Staffier	Present	Delegate
	John Costa	Present	Alternate
Bridgewater	Sandy Wright	Present	Delegate
	Bob Rulli	Present	Alternate
Brockton	Vacant		Delegate
	Preston Huckabee	Present	Alternate
Duxbury	Allison Shane	Unavailable	Delegate
	Vacant		Alternate
East Bridgewater	Peter Spagone Jr.		Delegate
	John Haines		Alternate
Easton	Jeanmarie Kent-Joyce		Delegate
	Vacant		Alternate
Halifax	John Bruno		Delegate
	Jonathan Selig	Present	Alternate
Hanover	Rhonda Nyman	Present	Delegate
	Steve Louko		Alternate
Hanson	Tony De Frias	Present	Delegate
	Joe Campbell		Alternate
Kingston	Val Massard	Present	Delegate
	Paul Basler		Alternate
Pembroke	Becky Coletta	Present	Delegate
	Alysha Siciliano-Perry	Present	Alternate
Plymouth	Lee Hartmann	Unavailable	Delegate

6:25

	<i>Vacant</i>		<i>Alternate</i>
Plympton	Christine Joy	Present	Delegate
	<i>Vacant</i>		<i>Alternate</i>
Stoughton	Will Roth	Present	Delegate
	Marc Tisdelle		Alternate
West Bridgewater	Eldon Moreira	<i>Unavailable</i>	Delegate
	Mike Perez	<i>Unavailable</i>	Alternate
Whitman	Noreen O'Toole	Present	Delegate
	Daniel Salvucci	Present	Alternate
At-Large	Iolando Spinola	Present	Delegate

- a. OCPC Staff: Mary Waldron, Charles Kilmer, Brenda Robinson, Megan Fournier, Sean Noel
3. **Consent Agenda: Unanimous Approval**
  - a. Review February 2024 Meeting minutes & MEPA report
  - b. Steven Santeusanio abstained from the vote
4. **February 2024 Financials: Unanimous Approval**

#### 1. FINANCIAL REPORTS

**At the end of February, we had a positive Financial Standing showing a 7.38% Budget surplus.**

- A. **Statement of Expenditures Report** shows total expenses for the month of \$194,532.89 –
- B. **Cash Position Report** shows Income for the month of \$803,191.62 –

Disbursements for the month were \$544,863.53 –

The Total cash available at month's end was \$2,265,944.90 –

OPEB Account had a **GAIN** of \$22,947.26 – Bringing the ending balance in the OPEB account to \$1,112,430.30 – .

- C. **Budget Resources Report:** Cash Receipts being \$803,191.62 – – brings the total Year to Date receipts to \$3,818,173.73 –

#### D. **AAA Report:**

5. Outstanding Balance for AAA Pass Through Programs was \$16,187.18 –
6. Outstanding Balance for AAA Admin and Ombudsman Programs was \$52,464.43 –
7. This brings the total outstanding balance for all AAA Programs to \$68,651.61 –

Voluntary Transportation Account: beginning balance was - \$166,477.80 – . Restricted fund payments to Volunteers were a total of \$920.76. Donations received were a total of \$333.56. Bringing the ending balance in the fund to \$165,890.60 –

#### E. **ROM Statement and Activity:**

Balance at the beginning of the month was \$167,526.84 -

Receipts were \$8,350, bringing the total receipts to \$66,800 – .

Expenses were \$12,528.05 – bringing the total expenses to \$80,767.88 – .

The ending Statement Balance was \$163,908.51 – .

## F. Budget Reports

The Spent to date Percentage rate at the end of the month was 59.34%. The Ideal Percentage in the 8<sup>th</sup> Month of the Fiscal Year would be 66.72%, so at month's end we had a 7.38% surplus.

Page One: Expenditures at the end of the month were a total of \$1,727,343 – . Budgeted funds remaining at the end of the month were a total of \$1,183,546 –

Page Two: Projected Grant Income at the end of the month was \$2,910,889–

Page Three: No Changes on Page Three. Projected Pass-thru income remains at \$1,719,329 –

a. **G. List of combined A/P and Cash Transfers for the month**

- b. Becky Coletta asked for clarification on AAA funds as it looks as though we are caught up when typically they tend to be behind. Sean Noel spoke to say FY24 is not yet reflected in this budget but is expected to be on the April report. There are a few months not yet received but is expected to be collected in a timely manner.
5. **OCPC Staff Report:** Reviewed – can access here:  
[https://docs.google.com/document/d/15RmhOK13w8KkqA2HI9nULbhVSHJSLDNP/edit?usp=drive\\_link&oid=101163061516323873796&rtpof=true&sd=true](https://docs.google.com/document/d/15RmhOK13w8KkqA2HI9nULbhVSHJSLDNP/edit?usp=drive_link&oid=101163061516323873796&rtpof=true&sd=true)
- a. TIP will come to the full Council for a vote at the April meeting when the Open Comment Period opens.
6. **Legislative Retirement Update:**
- a. RPA's legislation is moving forward, confirmed as of Tuesday, March 26<sup>th</sup>. It has been further assigned to the Ways & Means committee.
7. **OPEB Update:** *Unanimous Approval*
- a. An action was taken to vote in the official committee members including:
- Christine Joy
  - Steven Santeusanio
  - Charles Kilmer
  - Pat Ciaramella
  - Sean Noel
8. **The meeting briefly recessed to hold a ROM Council Meeting**
9. **FY 2024 Proposed Budget:**
- As this is a very early projection, numbers will change based on items such as:
- On the income side: There are new grants on the horizon, not yet official, which will increase the FY25 Income.
  - On the expense side, the salary projection, and all connected salary-based items, such as fringe, taxes, and payroll service charges, are based on Merit increases being 3% across the board and includes an 85K salary amount for the hopeful addition of a new hire for the Transportation Department. The merit increases may increase to some extent after all employee evaluations have taken place and after salary negotiations have occurred upon finding and hiring a new Transportation employee.
    - Most merit increases will fall between 3% and 5%.
    - The timing for the addition of a new hire for the transportation department is not currently known.
    - All other expense areas are based on historical data and known changes to come.
  - All managers have been requested to provide their capital (large supply/software) needs.
  - Outside of personnel, we are looking at all items to be level funded.
  - Managers have been requested to submit their recommendations of merit increases and for those to be between 3% and 5%. If outside of that range, an explanation is being required.
  - At the April meeting, we will have a proposed FY25 budget for you to review.
10. Meeting adjourned at 6:45pm