



Old Colony Planning Council Bylaws Committee Meeting
May 16, 2024 at 1:00 PM
Via ZOOM Webinar or In Person

Video: <https://zoom.us/join>
Meeting ID: 826 8029 5635
Passcode: 585107

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MINUTES

1. Meeting was called to order by committee chair, Lee Hartmann, at 1:00PM
2. Roll Call: Lee Hartmann, Frank Staffier
 - a. OCPC Staff: Mary Waldron, Megan Fournier
3. January 18, 2024 Committee Meeting Minutes – Unanimous Approval
4. Review of Bylaws for any potential amendments.
 - a. Due to not have a quorum, items were reviewed and will be discussed at council without an official vote from the committee.
 - b. Discussion of officer titles began with using Clerk vs. Secretary
 - i. It was recommended changing it to Vice President to have more of a succession role
 - ii. Recommended to keep terminology of clerk/secretary in the bylaws for Vice President duties.
 - c. Discussion of the adoption of “Robert’s Rules” in the Bylaws
 - i. Recommended to change language to “Council should follow general parliamentary procedures”
 - ii. This item will plan to be discussed at the next Council Member Retreat
 - d. Discussion of whether an Audit Committee should become separate from Finance
 - i. Recommended to leave as is
 - e. Looking to review the bylaws regarding a quorum for sub-committees.
5. Meeting adjourned