

OLD COLONY METROPOLITAN PLANNING ORGANIZATION (MPO)

Minutes of the Old Colony MPO Virtual Meeting, June 18, 2024 - 10:00 A.M., Held Via Zoom

Roll Call/Attendance

<u>Members/Designees</u>	<u>Representing</u>	<u>Attendance</u>
Stephen Woelfel	Monica Tibbits-Nutt, Secretary, MassDOT	Present
Shaun Handy	Jonathan Gulliver, Administrator, MassDOT Highway Division	Present
John Messia	Mayor Robert Sullivan, City of Brockton	Present
Lee Hartmann	Richard J. Quintal, Jr., Town of Plymouth	Absent
Michael Perez	Town of West Bridgewater – Representing Avon, East Bridgewater, Halifax, Hanover, Hanson, Kingston, Plympton, and West Bridgewater	Absent
Daniel Salvucci	Town of Whitman – Representing Abington, Bridgewater, Duxbury, Easton, Pembroke, Stoughton, and Whitman	Present
Michael Lambert	Brockton Area Transit (BAT)	Present
Rebecca Coletta	Old Colony Planning Council	Present

Ex-Officio Members

Joshua Barber	Joi Singh, FHWA	Present
Kirstie Horstetter	Peter Bulter, FTA Regional Administrator, Region 1	Present
Noreen O’Toole	Old Colony Joint Transportation Committee	Absent

Also Present

Kelly Forrester	BAT
Paige Begin	BETA Group
Emily Williams	Bridgewater
Celia Canavan	Brockton
Allison Shane	Duxbury
Cecelia Cochran	FHWA
Valerie Massard	Kingston
Stephanie Abundo	MassDOT
Raissah Kouame	MassDOT
Michelle Scott	MassDOT
Andrew Wang	MassDOT
Bonnie Roalsen	MA Safe Routes to School (SRTS)
Colleen Pekrul	MA Safe Routes to School (SRTS)
Alan Castaline	MBTA Advisory Board Member (Brockton)
Andrea Duarte	SRPEDD
Shawn Bailey	Old Colony Planning Council
Matt Dyer	Old Colony Planning Council

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Ray Guarino	Old Colony Planning Council
Charles Kilmer	Old Colony Planning Council
Guoqiang Li	Old Colony Planning Council
Bill McNulty	Old Colony Planning Council
Kyle Mowatt	Old Colony Planning Council
Mary Waldron	Old Colony Planning Council

1. Call to Order and Introductions

After a brief technical delay, Chairperson Stephen Woelfel called the meeting to order at 10:10 A.M. Chairperson Woelfel read the meeting accessibility statement and the Title VI Notice of Protection Statement. Roll call was conducted by Charles Kilmer, and he then reported that a quorum was present.

2. Public Comments

There were no public comments at this time.

3. Minutes of the May 21, 2024 Meeting

A motion to approve the draft minutes of the May 21, 2024 meeting was made by Dan Salvucci and seconded by John Messia. Members voted as follows:

Stephen Woelfel	Aye
Shaun Handy	Aye
John Messia	Aye
Dan Salvucci	Aye
Rebecca Coletta	Aye

The motion passed.

4. Brockton Area Transit (BAT) Report

Kelly Forrester reported on the following items:

- Free fares have been approved by the BAT Board through December 31, 2024
- New service is going on the road starting July 1. This allows BAT to expand service hours and add more frequency
- BAT's first electric bus was delivered to the BAT facility yesterday

5. Greater Attleboro Taunton Regional Transit Authority (GATRA) Report

There was no report from GATRA at this time.

6. FFY 2024-2028 Old Colony Transportation Improvement Program (TIP) Adjustments and/ or Amendments

- **Amendment 4 (BAT and SSCAC Community Transit Grant Program/ 5310 Projects) - Review and Potential Release to Public Review and Comment Period**

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Bill McNulty reported on the FFY 2024-2028 Old Colony TIP Amendment 4 which adds recent grant awards from the Community Transit Grant Program for Brockton Area Transit and the South Shore Community Action Council.

Amendment 4 includes the following four changes:

FFY 2024 - Section 5310

1. SOUTH SHORE COMMUNITY ACTION COUNCIL (SSCAC)
 - Add Project
 - Purchase of Six (6) Type E2A Vehicles
 - Cost is \$728,208

2. BROCKTON AREA TRANSIT AUTHORITY (BAT)
 - Add Project
 - Purchase of Four (4) Type E2A Vehicles, Six (6) Type DA Vehicles, and (1) Type Low-Floor Vehicle
 - Cost is \$1,007,386

FFY 2025 - Section 5310

3. BROCKTON AREA TRANSIT AUTHORITY (BAT)
 - Add Project
 - Purchase of Four (4) Type E2A Vehicles, Six (6) Type DA Vehicles, and (1) Type Low-Floor Vehicle
 - Cost is \$251,846

FFY 2026 - Section 5310

4. BROCKTON AREA TRANSIT AUTHORITY (BAT)
 - Add Project
 - Purchase of Four (4) Type E2A Vehicles, Six (6) Type DA Vehicles, and (1) Type Low-Floor Vehicle
 - Cost is \$194,122

A motion to release Amendment 4 to a 21-day public review and comment period was made by Rebecca Coletta and seconded by Dan Salvucci. Members voted as follows:

Stephen Woelfel	Aye
Shaun Handy	Aye
John Messia	Aye
Dan Salvucci	Aye
Michael Lambert	Aye
Rebecca Coletta	Aye

The motion passed.

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7. FFY 2024 Old Colony Unified Planning Work Program (UPWP) Budget Reallocation 1

- Review and Potential Endorsement

Charles Kilmer presented the FFY 2024 Old Colony UPWP Budget Reallocation 1.

The need for additional funding has been identified for Tasks 2500, 3200, and 3400 due to the underestimation in the level of effort. As such, the proposed FFY 2024 UPWP Budget Reallocation 1 is as follows:

FFY 2024 UPWP Budget Reallocation 1

Data Reconnaissance, Acquisition, and Analysis						
2000	Activities					
2100	Demographic Surveillance & Road Inventory	\$35,000	\$30,000	-\$5,000	-14.3%	Budget reallocation needed due to the overestimation in the level of effort.
2200	Multi-Modal Data Surveillance and System Monitoring	\$110,000	\$110,000	\$0	0.0%	
2300	System Planning Resource Activities	\$80,000	\$80,000	\$0	0.0%	
2400	Geographic Information System (GIS)	\$95,000	\$95,000	\$0	0.0%	
2500	Management Systems and Travel Demand Model	\$125,000	\$140,000	\$15,000	12.0%	Budget reallocation needed due to the underestimation in the level of effort.
Overall Task Budget		\$445,000	\$455,000	\$10,000	2.2%	

Short and Long Range Transportation Planning						
3000	Activities					
3100	Regional Traffic Studies, ITS, and Int. Planning	\$94,000	\$94,000	\$0	0.0%	
3200	Local Highway Technical Assistance	\$95,000	\$100,000	\$5,000	5.3%	Budget reallocation needed due to the underestimation in the level of effort.
3300	Routes 3A & 53 Corridor Study (Kingston)	\$112,000	\$102,000	-\$10,000	-8.9%	Budget reallocation needed due to the underestimation in the level of effort.
3400	Route 139 Corridor Study (Stoughton)	\$90,000	\$100,000	\$10,000	11.1%	Budget reallocation needed due to the underestimation in the level of effort.
3500	Safe Streets for All (SS4A) Action Plan Support	\$50,000	\$50,000	\$0	0.0%	

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3600	Performance Based Planning	\$42,000	\$32,000	-\$10,000	-23.8%	Budget reallocation needed due to the overestimation in the level of effort.
Overall Task Budget		\$483,000	\$478,000	-\$5,000	-1.0%	

Other Transportation Technical Activities						
4000						
4100	Transit Technical Assistance and Coordination, and Seniors and Individuals with Disabilities Support	\$45,000	\$40,000	-\$5,000	-11.1%	Budget reallocation needed due to the overestimation in the level of effort.
4200	BAT Planning, Technical Assistance, and Studies	\$20,000	\$20,000	\$0	0.0%	
Overall Task Budget		\$65,000	\$60,000	-\$5,000	-7.7%	

A motion to endorse FFY 2024 UPWP Budget Reallocation 1 was made by Dan Salvucci and seconded by Rebecca Coletta.

Dan Salvucci asked if the increases are covered by the decreases. Charles Kilmer stated that the overall budget is staying the same. The overall budget is not increasing or decreasing, and it is only certain sub tasks that are seeing changes.

Joshua Barber asked if the two corridor studies are consultant projects or in house projects. Charles Kilmer stated that they are both in house projects.

Members voted as follows:

Stephen Woelfel	Aye
Shaun Handy	Aye
John Messia	Aye
Dan Salvucci	Aye
Michael Lambert	Aye
Rebecca Coletta	Aye

The motion passed.

8. Draft FFY 2025 Unified Planning Work Program (UPWP)

- **Public Comments and Potential Endorsement**

Charles Kilmer discussed the Draft FFY 2025 UPWP and the public comments received during the public review and comment period.

On May 21, 2024, the Old Colony MPO released the Draft FFY 2025 Unified Planning Work Program (UPWP) to a 21-day public review and comment period. With the completion of the 21-day public review and comment period,

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the Old Colony MPO is respectfully asked to review the public comments and consider endorsement of the Draft FFY 2024 Unified Planning Work Program.

Public Comments received are as follows:

Public Comment Matrix

Date	Name	Representation	Comment or Summary	Response
5/22/2024	Raissah Kouame	MassDOT - Office of Transportation Planning	Reviewed and provided MPO Liaison UPWP Review Checklist. Please see attached checklist for detail.	Noted. Staff will work to align Final UPWP with provided comments and suggestions.
5/29/2024	Old Colony Planning Council (OCPC) Board of Directors	Old Colony Region	The OCPC Board of Directors, at their public meeting on May 29, 2024, approved the FFY 2025 UPWP.	Noted.
5/30/2024	Jacquelyn Rose	BuzzAround	Great job over all- very clear! I found it odd, that the geographic region - the communities involved - that the plan covers was not named until page 15 within the chart. As a writer, I was looking to summarize the project for my readers, 18,500 residents of your area, the folks you are looking to engage, and this basic piece of information was difficult to find. Since the most likely reason a person would be interested in what you are doing is that it effects their daily life experience, I think you would let the reader know that within the first couple of paragraphs. Thank you for all you do in improving our quality of life!	Noted. As we develop the Revised Draft UPWP, we will define the geographic region and communities involved earlier in the Plan.
6/6/2024	Old Colony Joint Transportation (JTC)	Old Colony Region	The Old Colony JTC, at their public meeting on June 6, 2024, reviewed and approved the FFY 2025 UPWP.	Noted.

A motion to endorse the FFY 2025 UPWP was made by Dan Salvucci and seconded by Michael Lambert. Members voted as follows:

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Stephen Woelfel	Aye
Shaun Handy	Aye
John Messia	Aye
Dan Salvucci	Aye
Michael Lambert	Aye
Rebecca Coletta	Aye

The motion passed.

9. Draft FY 2025-2029 MassDOT Capital Investment Plan (CIP) and Development Process Overview

Michelle Scott of MassDOT presented the Draft FY 2025-2029 MassDOT CIP and Development Process. MassDOT updates its five-year Capital Investment Plan (CIP) each year. MassDOT is currently developing the next Capital Investment Plan for the state fiscal year 2025-2029.

To support the Commonwealth's transportation system, MassDOT is responsible for:

- Planning
- Funding
- Designing
- Constructing
- Capital Maintenance

These investments are funded through the Capital Investment Plan (CIP), which programs state, federal, and other funds to pay for long-term improvements to the transportation system. It includes all capital expenditures planned for the next five years for MassDOT's Divisions - Aeronautics, Highway, Rail and Transit, Registry of Motor Vehicles and Planning & Enterprise Services.

10. Administrative Matters, Other Business, and Date and Time of Next Meeting(s)

Charles Kilmer reported on the following items:

- 2024 Moving Together Conference - Early Bird Registration is Now Open! - October 23, 2024, Sheraton Boston Hotel
- MassDOT Online Grant Management Tool: Grant Central
- Federal Funds & Infrastructure Office (FFIO) Information - Next Meeting is June 25, 2024 at 2:00 PM

Date and Time of Next Old Colony MPO Virtual Meeting(s)

The Old Colony MPO members are respectfully requested to confirm the dates and times of their next virtual meeting(s).

2024

- **July 16, 2024 at 10 AM**
- **August 20, 2024 at 10 AM**
- **September 17, 2024 at 10 AM**
- **October 15, 2024 at 10 AM**
- **November 19, 2024 at 10 AM**

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- December 17, 2024 at 10 AM

11. Adjournment

A motion to adjourn was made by Dan Salvucci and seconded by Rebecca Coletta. Members voted as follows:

Stephen Woelfel	Aye
Shaun Handy	Aye
John Messia	Aye
Dan Salvucci	Aye
Michael Lambert	Aye
Rebecca Coletta	Aye

The meeting was adjourned at 10:46 a.m.

Respectfully submitted,

Kyle Mowatt

Kyle Mowatt, Senior Transportation Planner

List of Documents for the June 18, 2024 Old Colony MPO Meeting

- Minutes of May 21, 2024, Old Colony MPO Meeting
- Staff Report for June 18, 2024 Old Colony MPO Meeting Agenda Items
- FY 2025-2029 MassDOT Capital Investment Plan (CIP) Presentation