



MONTHLY COUNCIL MEETING FEBRUARY 27, 2025, 6:00 PM

www.oldcolonyplanning.org

MINUTES:

Recording Access: https://youtu.be/MXb3nc_vm6I

1. Meeting was called to order at 6:00pm by Treasurer Christine Joy

2. Roll Call:

TOWN	NAME	ROLL CALL	ROLE
Abington	Steven Santeusanio	Present	Delegate
	Alex Haggerty	Present	Alternate
Avon	Frank Staffier	Unavailable	Delegate
	John Costa	Present	Alternate
Bridgewater	Sandy Wright	Unavailable	Delegate
	Bob Rulli	Present	Alternate
Brockton	Iolando Spinola	Present	Delegate
	Preston Huckabee	Unavailable	Alternate
Duxbury	Allison Shane		Delegate
	Vacant		Alternate
East Bridgewater	Peter Spagone Jr.	Unavailable	Delegate
	John Haines		Alternate
Easton	Jeanmarie Kent-Joyce	Present	Delegate
	Vacant		Alternate
Halifax	John Bruno		Delegate
	Jonathan Selig		Alternate
Hanover	Rhonda Nyman	Present	Delegate
	Steve Louko		Alternate

**Joined after Financials*

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Hanson	Tony De Frias	Present	Delegate
	Joe Campbell		Alternate
Kingston	Val Massard	Present	Delegate
	Vacant		Alternate
Pembroke	Becky Coletta	Present	Delegate
	Alysha Siciliano-Perry	Present	Alternate
Plymouth	Lee Hartmann	Present	Delegate
	Vacant		Alternate
Plympton	Vacant		Delegate
	Vacant		Alternate
Stoughton	Will Roth		Delegate
	Marc Tisdelle		Alternate
West Bridgewater	Vacant		Delegate
	Mike Perez	Unavailable	Alternate
Whitman	Noreen O'Toole	Present	Delegate
	Daniel Salvucci	Present	Alternate
At-Large	Christine Joy	Present	Delegate

*Joined after Financials

- a. **OCP Staff:** Mary Waldron, Charles Kilmer, Brenda Robinson, Megan Fournier, Sean Noel, Don Sullivan, Laurie Muncy, Rhiannon Dugan, Nick Giaquinto, and David Klein
3. A **moment of silence** was held for the late Representative Carol A. Doherty
4. **Consent Agenda:** *Unanimous Approval*
 - a. Agenda items covered January Meeting Minutes, 2/12 Emergency Executive Committee Meeting Minutes, Environmental Notices (MEPA)
5. **January 2025 Financials:** *Unanimous Approval*
At the end of January, we had a positive Financial Standing showing a .73% Budget surplus.
 - A. **Statement of Expenditures Report** shows total expenses for the month of \$341,919.72 –
 - B. **Cash Position Report** shows Income for the month of \$766,025.25 –
Disbursements for the month were \$457,486.55 –
The Total cash available at month's end was \$1,934,334.66 –
OPEB Account had a **GAIN** of \$26,431.18 – Bringing the ending balance in the OPEB account balance to \$1,260,454.90 – .
 - C. **Budget Resources Report:** Cash Receipts being 766,025.25 – – brings the total Year to Date receipts to \$4,602,714.94 –
 - D. **AAA Report:**
 - Outstanding Balance for AAA Pass Through Programs was \$456,016.22 –

- Outstanding Balance for AAA Admin and Ombudsman Programs was \$105,080.98 –
- This brings the total outstanding balance for all AAA Programs to \$561,097.20 –

Voluntary Transportation Account: beginning balance was - \$161,672.26– Donations received were a total of \$254.53. Bringing the ending balance in the fund to \$161,926.79 –

E. ROM Statement and Activity:

Balance at the beginning of the month was \$167,789.90 -

Receipts were \$5,850, bringing the total receipts to \$56,950 – .

Expenses were \$13,085.11 – bringing the total expenses to \$56,953.68 –

The ending Statement Balance was \$166,143.60 – .

F. Budget Reports

The Spent to date Percentage rate at the end of the month was 57.64%. The Ideal Percentage in the 7th Month of the Fiscal Year would be 58.37%, so at month's end we had a .73% surplus. Available surplus funds remaining are a total of \$110,983 –

Page One: Expenditures at the end of the month were a total of \$1,785,165 – . Budgeted funds remaining at the end of the month were a total of \$1,311,751 –

Page Two: Projected Grant Income for this fiscal year remains at \$3,096,916 –

Page Three: Projected Pass-thru income for this fiscal year remains at \$1,996,327 –

G. List of combined A/P and Cash Transfers for the month

6. CLA Contract FY26-FY28 Renewal Review: *Unanimous Approval*

Our auditors, CliftonLarsonAllen, are in their third year of their 3-year contract with OCPC. The original RFP requested a 3-year contract with an option for a 2 year extension. CLA recently provided their RFP which was reviewed and approved by the Finance-Audit Committee and approved moving the action item to the Full Council for final approval.

7. OCPC Staff Report:

- Senior Planner, Rhiannon Dugan, provided a presentation on a project that OCPC is working as a partner on the Regional Planning Agency Steering Committee for the Greater Boston Climate Action Plan:
https://drive.google.com/file/d/1xSCKJ1HDY9nONOfweTOXy0QA284f3_6p/view?usp=sharing
- Mary Waldron reminded Council members that staff members Jane Selig and Lila Burgess are retiring in June and an open position for the Director of Ombudsman Program has been posted.
- The full staff report can be found here:
https://docs.google.com/document/d/1BzOG54j2MWVxAJa_Eib5wCsC5m653iH-/edit?usp=drive_link&oid=101163061516323873796&rtprof=true&sd=true

8. Personnel Committee Report: *Unanimous Approval*

The Personnel Committee met on Wednesday, February 5th at 3:00pm including chair, Steven Santeusanio, Lee Hartmann and Sandy Wright. OCPC staff in attendance included Mary Waldron, Charles Kilmer, Megan Fournier and Brenda Robinson.

During the meeting, the committee discussed potential amendments to the Personnel Handbook based on suggestions provided by staff. After reviewing these amendments, the committee favorably recommends to the Council to accept these amendments to the

Handbook for adoption.

Items reviewed were included in your meeting packets sent prior to the meeting.

These items were:

- Clarifying travel expenses regarding round trip reimbursement and the location to originate from for mileage.
- Adding language regarding the proper use of other transportation means such as Uber or Lyft.
- Clarifying the definition of Full Time within the handbook.
- Including more explanation regarding the use of sick time for mental health purposes.
- Providing more clarity to the longevity bonus.
- Including more guidance for staff that are planning to retire.
- And, incorporating the “Computer and Information Systems Policies and Procedures” document, written by Wright Technology group, into the appendix of the handbook.

9. Legislative Update

Earlier this week, leaders from Massachusetts’ 13 regional planning agencies (RPAs) gathered at the State House to advocate for increased funding for District Local Technical Assistance (DLTA) and level funding for the Grant Assistance Program (GAP). These essential programs support local projects across the Commonwealth.

OCPC will be hosting our Legislative Breakfast on Friday, March 14th. After the meeting at the state house, Mary discovered that MAPC (another RPA that share 3 communities with us) is hosting a legislative event on the same date in which we decided to combine efforts.

State Retirement Legislation. Rep. Kathy LaNatra is the House sponsor. Committee assignments are being held this week and once the new chairs are appointed, we will be asking members to contact their legislators.

10. Update on State & Federal Actions:

A review of where are to date and the “free cash” available funds was shared. This will be updated each month.

11. The Annual Council Retreat will be held next month during the regularly scheduled March 26th meeting at 6:00pm. In person attendance will be highly encouraged but a virtual option will be made available.

12. Other Business:

Hybrid-Remote Meetings: The third extension of the **remote and hybrid meeting** provisions first enacted during the pandemic is slated to expire on March 31, 2025. The implementation of remote participation protocols has proven to increase access to information, attendance at meetings, and provide meaningful engagement. Hybrid and remote options have made meetings more accessible for people with disabilities, those whose work schedules make it impossible to attend in person, or families who do not have access to childcare. OCPC is joining our regional planning agencies and the Massachusetts Municipal Association as we urge legislators to make hybrid meetings a permanent practice.

13. Meeting Adjourned