**MONTHLY COUNCIL MEETING**

APRIL 30, 2025, 6:00 PM

www.oldcolonyplanning.org

MINUTES:

Recording Access: <https://youtu.be/v3ekkfCZT20>

1. Meeting was called to order at 6:00pm by President Becky Coletta
2. Roll Call:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TOWN** | **NAME** | **ROLL CALL** | **ROLE** |  |
| **Abington** | Steven Santeusanio | **Present** | Delegate |  |
| Alex Hagerty | **Present** | Alternate |  |
| **Avon** | Frank Staffier |   | Delegate |  |
| John Costa | ***Present*** | Alternate |  |
| **Bridgewater** | Sandy Wright | **Present** | Delegate |  |
| Bob Rulli | ***Present*** | Alternate |  |
| **Brockton** | Iolando Spinola | **Present** | Delegate |  |
| Preston Huckabee |   | Alternate |  |
| **Duxbury** | Allison Shane |   | Delegate |  |
| *Vacant* |   | *Alternate* |  |
| **East Bridgewater** | Peter Spagone Jr. | **Present** | Delegate |  |
| John Haines |   | Alternate |  |
| **Easton** | Jeanmarie Kent-Joyce | **Present** | Delegate |  |
| *Vacant* |   | *Alternate* |  |
| **Halifax** | John Bruno |   | Delegate |  |
| Jonathan Selig |   | Alternate |  |
| **Hanover** | Rhonda Nyman | **Present** | Delegate | *not at calendar vote* |
| Steve Louko |   | Alternate |  |
| **Hanson** | Tony De Frias | **Present** | Delegate |  |
| Joe Campbell |   | Alternate |  |
| **Kingston** | Val Massard | **Present** | Delegate |  |
| *Vacant* |   | *Alternate* |  |
| **Pembroke** | Becky Coletta | **Present** | Delegate |  |
| Alysha Siciliano-Perry | **Present** | Alternate |  |
| **Plymouth** | Lee Hartmann | **Present** | Delegate |  |
| *Vacant* |   | *Alternate* |  |
| **Plympton** | *Vacant* |   | *Delegate* |  |
| *Vacant* |   | *Alternate* |  |
| **Stoughton** | Will Roth |   | Delegate |  |
| Marc Tisdelle |   | Alternate |  |
| **West Bridgewater** | *Vacant* |   | *Delegate* |  |
| Mike Perez |  | Alternate |  |
| **Whitman** | Noreen O'Toole | **Present** | Delegate |  |
| Daniel Salvucci | **Present** | Alternate |  |
| **At-Large** | Christine Joy | **Present** | Delegate |  |

* 1. OCPC Staff: Mary Waldron, Charles Kilmer, Brenda Robinson, Megan Fournier, Joanne Zygmunt, Paul Umano, Kyle Mowatt, Shawn Bailey, Don Sullivan, Nick Giaquinto, Matt Dyer, Bill McNulty
1. A moment of silence was held for the passing of the beloved Avon Delegate, Frank Staffier.
2. Consent Agenda: *Unanimous Approval*
	1. Agenda items covered March 2025 meeting minutes, environmental notices (MEPA), FFY 2025-2029 Transportation Improvement Program (TIP) Amendment 4, FFY 2026-2030 Transportation Improvement Program (TIP), Old Colony Safe Streets for All (SS4A) Action Plan, Old Colony Bike Month proclamation, and Older Americans Month proclamation.
3. Finance-Audit Committee Meeting Report *Unanimous Approval*

***At the end of March, we show a positive Financial Standing – with a 1.46% Budget surplus. Available surplus funds remaining at $179,066 .***

A. **Statement of Expenditures Report** shows total expenses for the month of $320,929.33 –

B. **Cash Position Report** shows Income for the month of $441,986.56 –

Disbursements for the month were $610,288.96 –

The Total cash available at month’s end was $1,870,176.99 –

OPEB Account had a **LOSS** of$33,082.82– Bringing the ending balance in the OPEB account balance to $1,248,837.33 – .

C. **Budget Resources Report**: Cash Receipts being $441,986.56 – – brings the total Year to Date receipts to $5,423,706.56 –

D.  **AAA Report:**

* Outstanding Balance for AAA Pass Through Programs was $539,376.04 –
* Outstanding Balance for AAA Admin and Ombudsman Programs was $108,130.95 – .
* This brings the total outstanding balance for all AAA Programs to $647,506.99 –

Volunteer Transportation Account: beginning balance was - $162,273,14– Donations received were a total of $301.40. Bringing the ending balance in the fund to $162,574.54 –

E. **ROM Statement and Activity:**

Balance at the beginning of the month was $161,376.81 -

Receipts were $5,850, bringing the total receipts to $68,650 – .

Expenses were $7,270.76 – bringing the total expenses to $75,043.10 –

The ending Statement Balance was $150,793.22 – .

The format of this report will be changed sometime over the next few months to fit better with the actual bank statement format instead of this older format which sort of re-invents the wheel.

F. **Budget Reports**

The Spent-to-date Percentage rate at the end of the month was 73.54%. The Ideal Percentage in the 9th Month of the Fiscal Year would be 75%, so at month’s end we had a 1.46% surplus. Available surplus funds remaining were a total of $99.428 –

Page One: Expenditures at the end of the month were a total of $2,314,910 – . Budgeted funds remaining at the end of the month were a total of $832,714 –

Page Two: Projected Grant Income for this fiscal year remains at $3,147,624 –

Page Three: Projected Pass-thru income for this fiscal year remains at $1,996,327 –

G**. List of combined A/P and Cash Transfers for the month**

**Projected FY26 Expenses are currently at $3,116,269 – Notable Increases:**

* Admin Professional Fees Increase – this is due to the bi-annual fee from the Odyssey Advisors, our actuary. This will be billed in FY26, and the auditor increases somewhat each year of the contract.
* Fringe Benefits – regular employee employer charges increased substantially due to newly added employees, as well as several employees having increased their coverages to family plans. The retired employee employer charges increased due to Ray Guarino moving from regular employee to retired employee.
* Salaries increased due to annual merit increases. The longevity payments in FY26, though lower than FY25, are a total of $9,579. This increase in salaries increases all Payroll related charges, such as payroll taxes and payroll provider service charges.

All other expenses have been budgeted conservatively to keep the expenses down as much as possible.

The current projected FY26 Income of $2,876,834 – : is based on ongoing grants that included FY26 in the contract or agreement, and new grants that have been awarded but will not be billed until FY26. Based on history, the income numbers should increase based on new grants that are in the works and will continue to be sought after.

Summarized Finances at-a-glance report on April 15th, 2025:

Total Cash Balances for all accounts is a total of $1,808,787 –

All Account Balance is decreased by $542,225 – leaving total unallotted cash available on April 15th, of $1,266,562 – .

Fund reductions are the amount of funds that have already been allotted for specific grants and programs only – such as OPEB Account, Volunteer Transportation Account, Advance Payments for specific Grants.

Accounts Receivable balance on April 15th are a total of **$743,252
R**OM Account balance on April 15th was - **$146,432**After March payment - Building Loan had a Principal Balance of **$274,614**

1. OCPC Staff Report:

Mary Waldron highlighted items from the monthly staff report that each department takes time to complete with the accomplishments and projects worked on. View the full report here:

* Special reports were on the Regional Water Plan, Grant Tracking procedures, Bike Month events, and the annual IT Assessment.
1. Legislative Committee Report
* Retirement Legislation: no real updates at this point
1. Review of OCPC Council Meeting Schedule *Unanimous Approval*
	1. Council voted to not hold Council meetings during the summer months of July and August. The Executive Committee will meet if a need arises.
2. Meeting Adjourned